



भारत सरकार

केन्द्रीय वस्तु एवं सेवाकर तथा केन्द्रीय कर आयुक्त का कार्यालय,  
केंद्रीय राजस्व भवन, हाकिमपाडा,सिलीगुड़ी) प. ब.(- 734001

GOVERNMENT OF INDIA

OFFICE OF THE COMMISSIONER OF CENTRAL GST & CX,  
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Tender No. F. No. I (22)14/AKAM/HQ/SLG COM/2020-21 3392. 28/4/2021

Tender

**Installation of advertising Balloon and its Maintenance for Office of the Commissioner of Central Goods and Services Tax and Central Excise, Haren Mukherjee Road, Hakimpara, Siliguri, West Bengal; CBIC**

General Information:

Last Date and Time of receipt of Tender	23 <sup>rd</sup> April 2021 at 15:30 Hrs
Date and Time of Opening of Tender	26 <sup>th</sup> April 2021 at 15:30 Hrs
Place of Opening of Tender	Office of the Commissioner of CGST and Central Excise, Haren Mukherjee Road, Hakimpara, Siliguri, West Bengal, Pin Code- 734001

Contents

S. No.	Subject	Page Number
1	Section-I Invitation of Tender	2
2	Section-II Scope of Works, Terms and Conditions	3
3	Section-III Format of Technical and Financial Bids	4-5

## **Section-I**

### **Invitation of Tender**

#### **Eligibility Criteria:**

- a) The firm should have experience of installation and maintenance of advertising balloons; must have worked as 'advertising agency' in the respective field for last 2 (two) years.
- b) The pre-installation of advertising balloon should be completed within 15 days from the date of placing the order.

#### **Sealed tender under Two Bid System (Technical and Financial Bids):**

**The tenders/bids must be deposited at Central Revenue Building, Haren Mukherjee Road, Hakimpara, Siliguri, West Bengal not later than 23<sup>rd</sup> April 2021 at 15:30 Hrs. The tender will be opened on 26<sup>th</sup> April 2021 at 15:30 Hrs in the presence of the bidders/bidder's representatives, who choose to attend.**

#### **Sealing and Marking of Bids:**

The copies of the Technical Bid should be placed in sealed Envelope-I clearly marking 'Technical Bid' on top most right hand side of the envelope along with tender No. and Date. The Commercial Bid should be placed in separate sealed Envelope-II clearly marking 'Financial\_Bid-do not open with Technical Bid'. In the financial bid, all the Bidders must quote the amount/cost separately for each item of work viz 1) Pre-installation of the advertising balloon 2) Maintenance of the advertising balloon for the contract period. Both the Envelope should be placed in the 3<sup>rd</sup> Envelope, which shall also appropriately sealed and marked as 'Bid for Installation and Maintenance of Advertising Balloon. The Bid complete in all respect should be deposited at Central Revenue Building, Siliguri. The same can also be sent through Courier/Speed Post/Registered Post in the name of Commissioner, CGST and Central Excise, Haren Mukherjee Road, Hakimpara, Siliguri, West Bengal, Pin Code-734001.

*Note: The bids received after 15:30 Hrs of 23<sup>rd</sup> April 2021 by any source of communications will not be accepted. The competent authority of Office of the Commissioner of CGST and Central Excise, Siliguri reserve the right to reject any or all the tenders received without assigning any reason thereof.*

## Section –II

### Scope of Work, Terms and Conditions

#### Scope/Items of Work

- 1) Designing, Printing and Supply of the Advertising Balloon
- 2) Installation of the Advertising Balloon
- 3) Maintenance of the Advertising Balloon for the contract period

#### Designing and Printing of the Advertising Balloon

The size of the Advertising Balloon will be 12 feet in upside down teardrop shape with bilingual messaging “Ajadi Ka Amrit Mahotsav” in bold and big size font visible from the ground with two numbers of CBIC (Central Board of Indirect Taxes and Customs’ logo. The colour of the Advertising Balloon will be ‘Tricolour’.

#### Installation of the Advertising Balloon

The ‘Advertising Balloon’ shall be hosted/installed at the top of the six storied CBIC Commissionerate Building i.e. Central Revenue Building, Haren Mukherjee Road, Hakimpara, Siliguri, West Bengal, Pin Code- 734001.

#### Maintenance of the Advertising Balloon

The deployment of the ‘Advertising Balloon’ shall continue till August 15, 2022

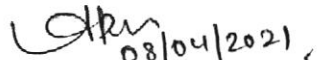
### Terms and Conditions

- (i) **Evaluation of Technical Bids:** Only those bidders who fulfil the eligibility criteria and specification as detailed under Scope/Items of Work and render service on account of all the three items will be considered for commercial evaluation.
- (ii) **Evaluation of Commercial Bids:**
  - (a) The commercial evaluation will be based on lowest cost basis (L1)
  - (b) The bidder who quotes the lowest cost will be declared the successful bidder and will be issued the work order for execution of the project.
- (iii) Any dispute or incidence or damage whether to any property or person arising out of installation of advertising balloon or during its regular maintenance for the specified period of the contract will be the sole responsibility of the firm executing the project.

- (iv) The installation agency of the advertising balloon shall strictly follow rules and regulations of central/state government of the area with respect to installation of such advertising balloons and shall be responsible for any deviation thereof.

Copy forwarded for information and necessary action to:

- (i) The Superintendent (Computer Cell) with a request to upload the tender notice on the departmental website i.e. <https://cbic.gov.in> and also on the website of Office of the Commissioner of CGST and Central Excise, Siliguri Commissionerate
- (ii) Notice Board

  
08/04/2021  
Superintendent (HQ)  
CGST and Central Excise  
Siliguri Commissionerate