

I/184726/2020



माल और सेवाकर आसूचना महानिदेशालय
Directorate General of GST Intelligence

चंडीगढ़ आंचलिक इकाई
Chandigarh Zonal Unit

केंद्रीय राजस्व भवन, सेक्टर 17 सी, चंडीगढ़ -160 017.

Central Revenue Building, Sector-17C, Chandigarh-160 017.

Tel: 0172-4634803, Fax - 4634803, Email: dggi.cdzu@gov.in

Date: - 16.12.2020

To

The Principal Chief Commissioners/Directors General,
Chief Commissioners/ Principal Commissioners/
Commissioners, all under CBIC.

Madam/Sir,

Subject: Vacancy Circular - Panel for appointment of Steno Gr. I/ Executive Assistant/ Tax Assistant on local transfer/ loan basis at DGGI, Chandigarh Zonal Unit - reg.

The Chandigarh Zonal Unit is in the process of drawing a panel of willing and suitable candidates willing for following posts on local transfer/ loan basis:

Sr.No.	Post	Number of Posts	Location
1	Steno Grade-I	01	Chandigarh Zonal Unit, Chandigarh
2	Executive Assistant	01	
3	Tax Assistant	01	

2. In the case of an officer selected and appointed, the initial appointment would generally be for a period of 2 years. Any further extension may be considered with the approval of the Cadre Controlling Authority. The pay & allowances would be drawn from their parent Commissionerates and they would not be entitled to any Special allowance/ Deputation allowance, etc. Residential accommodation is not offered by this Directorate.

3. It is requested that the vacancy circular may please be brought to the notice of all the formations under your jurisdiction and the applications of willing officers be forwarded to this Unit. While forwarding the names of the willing officers, the following information may also be sent for evaluation by this Directorate: -

- Complete bio-data and willingness of the officers along with history of posting;
- ACR/APAR grading for the last five (5) years fully verified and attested by the Additional/ Joint Commissioner;

I/184726/2020

- c) Vigilance Clearance.
 - d) NOC from the office of the Chief Commissioner to relieve the officer in the event of his/her selection.
4. The candidates willing to be considered for the above posts may send an advance copy of their willingness. The advance copy should reach this office on above email latest by 05.01.2020 please.

Yours faithfully,

(Dr. Atul Handa)
Additional Director General