

No.A-12034/35/2019-Ad.IIIB  
Government of India  
Central Board of Indirect Taxes & Customs  
\*\*\*

12011

Dated 23<sup>rd</sup> October '2020

To,

All the Cadre Controlling Authorities (CCAs) under CBIC.

Subject: Filling up the posts on deputation in various Departments/Organisations under Government of India-reg.

Sir/Madam,

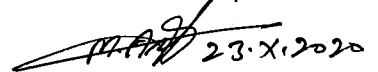
The undersigned is directed to refer and enclose following letters:

- I. F.No.II/4(3)/2019-Estt. Pt. I-1210 Dated 03.09.2020 to fill up post of Intelligence Officers in Narcotics Control Bureau, MHA on deputation basis.
- II. No.E-95/001/Depu-Inspr-SI/2020/NIA (Vol-1)/11054 Dated 08.10.2020 inviting nominations for the post of Inspector, Sub Inspector and ASI in National Investigation Agency on deputation basis.

2. It is requested that the above may be circulated among the eligible officers and suitable action may accordingly be taken strictly in the light of DoP&T's instructions contained in O.M.No. 61812009-Estt. (Pay II) dated 17.06.2010, O.M.No. 2/6/2016-Estt. (Pay-II) and issued otherwise from time to time.

Encl : As above.

Yours faithfully

 23.X.2020

(Mohd. Ashif)

Under Secretary to the Govt.

E-mail: mohammad.ashif@nic.in Ph: 26162780

Copy to:

1. Website Manager, DG Systems, CBIC to place this letter on CBIC's website.

F.No. III/4(3)/2019-Estt.Pt.I-  
Government of India  
Ministry of Home Affairs  
Narcotics Control Bureau

1210 17/9/20. 111

FTE 1492418/2020

West Block No.1, Wing No.5,  
R.K.Puram, New Delhi-110 066  
02 Sept, 2020

**Sub: Filling up the post of Intelligence Officers in Narcotics Control Bureau under Ministry of Home Affairs on Deputation Basis**

Narcotics Control Bureau, Ministry of Home Affairs, intends to fill up **20 (twenty)** existing/anticipated vacancies in the grade of Intelligence Officer on deputation basis in the NCB Zones and Sub Zones located at Jammu, Jodhpur, Amritsar, Mandi, Mumbai, Bangalore, Chennai, Ahmadabad, Indore, Goa, Kolkata, Guwahati, Bhubaneshwar & Imphal.

2. The number of vacancies are subject to increase or decrease. **However, applicants, if selected, are liable to serve anywhere in India.**

3. Application (Curriculum Vitae) in the enclosed format of willing and eligible officers whose services can be spared, without delay, in the event of their selection may be forwarded through proper channel along with (i) copies of APARs for the last 5 years duly attested (with stamp) on each page by an officer not below the rank of Under Secretary to the Government of India or equivalent, (ii) Integrity Certificate (iii) vigilance clearance certificate as per proforma enclosed & (iv) major/minor penalty statement for the last 10 years and Cadre clearance certificate incorporating that "in the event of his/her selection, he/she will be relieved to join NCB on deputation basis" so as to reach the Deputy Director General (HQ), Narcotics Control Bureau, West Block No.1, Wing No.5, R.K.Puram, New Delhi-110066, within **60 days** from the date of issue of this circular. Eligibility conditions are as under:-

Intelligence Officer – Level-7 of Pay Matrix as per 7<sup>th</sup> CPC [Rs.9300-34800 + Grade Pay Rs.4600(pre-revised)] (Group-'B' Non-Gazetted, Non- Ministerial)

**Deputation :-**

Officers of the Central/State Government/Union Territories. (Central Armed Police Forces, Central/State Police, State Forest Deptt., Customs, Central Excise, CBI, DRI, Enforcement Directorate, Income Tax and Central Bureau of Narcotics) :-

- (a) (i) Holding analogous posts on regular basis in the parent cadre or department ; or
- (ii) With five years regular service in Level-6 in the Pay Matrix in the parent cadre or department.
- (b) Possessing the following Educations and experience :-
- (i) Bachelor's degree from a recognized University/Institute and
- (ii) Three years experience in enforcement of regulatory laws and collection in intelligence thereto (Essential ).

**Desirable** : One year's experience in investigation of criminal offences or economic offences.

**Job Description/Duties:**

- Enforcement of Narcotic Drugs & Psychotropic Substances Act, 1985.
- Collection & development of Intelligence, Investigation, search, seizure and arrest (including financial investigation);
- Initiating trial in courts.
- Initiating action under PITNDPS Act.
- Attending trial in courts.
- Identification and destruction of illicit opium and cannabis cultivation;
- Demand Reduction activities
- Training of officers/personnel of other drug law enforcement agencies
- Coordination with other drug law enforcement agencies
- Any other duties as assigned/allocated by Superior Officers.

4. **Term of deputation** : The terms of the deputation will be governed in accordance with the Department of Personnel & Training's OM No.6/8/2009-Estt.(Pay II) dated 17.6.2010, OM No.2/6/2016-Estt.(Pay-II) dated 17.02.2016 and MHA, Police-II Division Policy Guidelines No.I-20122/03/2016-Pers.II dated 22<sup>nd</sup> Nov'2016, as amended from time to time.
5. **Period of Deputation** : Ordinarily not exceeding three years including period of deputation in another ex-cadre post immediately preceding the appointment, extendable upto 07 years subject to suitability and performance, as per DoP&T& MHA guidelines issued from time to time. No further extension will be granted in any case.
6. **Age-limit:** Not more than 56 years of age on the closing date of receipt of application.

*Ravi*  
3/19

( Ravi Shanker Joshi )  
Assistant Director (Admn)

**Distribution:-**

1. All Ministries/Departments of Government of India.
2. Deputy Secretary (Security) to the Govt. of India, Ministry of Home Affairs, IS-II Division, NCB Section, Major Dhyan Chand Stadium, near India Gate, New Delhi.
3. Member (P&V), CBEC, North Block, New Delhi.
4. Member (P&V), CBDT, North Block, New Delhi.
5. Director, IB, MHA, North Block, New Delhi.
6. Director, CBI, North Block, New Delhi

7. Commissioner of Delhi Police, IP Estate, ITO, New Delhi
8. DG, CRPF, CGO Complex, New Delhi.
9. DG, BSF, CGO Complex, New Delhi.
10. DG, CISF, CGO Complex, New Delhi.
11. DG, ITBP, CGO Complex, New Delhi.
12. DG, Railway Protection Force, Rail Bhawan, New Delhi-1.
13. DG, SSB, East Block-V, R K Puram, New Delhi.
14. DG, Coast Guard Headquarters, National Stadium Complex, New Delhi
15. Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
16. DG, DRI, I.P.Estate, New Delhi.
17. All States DGsP
18. All Commissioners, Customs & Central Excise
19. Director, Directorate of Enforcement, Ministry of Finance, Lok Nayak Bhawan, New Delhi.
20. Director, National Crime Records Bureau, East Block-7, R. K. Puram, New Delhi.
21. Deputy Director General (Admn.), Central Economic Intelligence Bureau, 6<sup>th</sup> Floor, Janpath Bhawan, New Delhi.
22. Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall, Morar, Gwalior.
23. The IGP, Andaman & Nicobar Police, Port Blair, Chandigarh, Lakshadweep, Daman & Diu.
24. DS(UT), Ministry of Home Affairs, North Block, New Delhi.
25. Office of JS(T) & CAO, Ministry of Defence, E-Block, New Delhi-110011.
26. All DDG, Narcotics Control Bureau
27. All Zonal Directors, Narcotics Control Bureau
28. I/C Computer Cell, NCB HQ, New Delhi- for uploading circular on NCB website.
29. Guard file/file

**BIO-DATA/ CURRICULUM VITAE PROFORMA**  
[ APPLICATION FOR THE POST OF INTELLIGENCE OFFICER IN NARCOTICS  
CONTROL BUREAU (NCB) ON DEPUTATION BASIS ]

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	i) Date of entry into service					
	ii) Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular			Qualifications/experience possessed by the officer		
	<b>Essential</b>					
	A) Qualification			A) Qualification		
	B) Experience			B) Experience		
	<b>Desirable</b>					
	A) Qualification			A) Qualification		
	B) Experience			B) Experience		
	5.1 Note : This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
6.	Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
	6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7.	Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)					
	Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay scale of the post held on regular basis.	Nature of duties (in detail) highlighting experience required for the post applied for

‘Say ‘No’ to Drugs ‘Yes’ to Life ‘ड्रग्स’ को ‘ना’ जीवन को ‘हाँ’

<p>*Important : Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.</p>					
Office/Institution		Pay, Pay Band and Grade Pay drawn under ACP/MACP Schemes		From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation/contract basis, please state-				
a)The date of initial appointment		b) Period of appointment on deputation/contract		c) Name of the parent office/organization to which the applicant belongs.	
				d) Name of the post and pay of the post held in substantive capacity in the parent organization.	
<p>9.1 Note : In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note : Information under Column-9 (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.</p>					
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.				
11.	Additional details about present Employment				

	Please state whether working under (indicate the name of your employer against the relevant column)	
	a) Central Govt	
	b) State Govt.	
	c) Autonomous Organisation	
	d) Government Undertaking	
	e) Universities	
	f) Others	
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
14.	Total emoluments per month now drawn	
	Basic Pay in the PB	Grade Pay
		Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.	
	Basic Pay with scale of pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)
		Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.) (Note : Enclose a separate sheet, if the space is insufficient)	

16.B.	<p><b>Achievements :</b>  The candidates are requested to indicate information with regard to ;  (i) Research publications and reports and special projects  (ii) Awards/Scholarship/Official Appreciation  (iii) Affiliation with the professional bodies/institutions/ societies and;  (iv) Patents registered in own name or achieved for the organization.  (v) Any research/innovative measure involving official recognition.  (vi) any other information.  (Note: Enclose a separate sheet if the space is insufficient)</p>	
17.	<p>Please state whether you are applying for deputation (ISTC/Absorption/Re-employment Basis#  (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract.)</p>	
	<p># (The option of "STC"/ "Absorption"/ Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")</p>	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date : \_\_\_\_\_

Signature of the candidate  
Address \_\_\_\_\_



**STATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY.**

Information/details provided in the above application by the applicant are true and correct in accordance with the facts available on records. He/she possesses educational and professional experience mentioned in the vacancy circular. If selected, he/she will be joined immediately.

Also certified that ;

There is no vigilance or disciplinary case pending/contemplated against Shri/Smt \_\_\_\_\_.

His/her integrity is certified.

His/ Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be).

**Countersigned**

**\_\_\_\_\_  
Employer/Cadre Controlling Authority with Seal)**

As No. 1521954/20. 119  
Pr appx circular  
12/10

O/o DS (Ad. III A & B)  
Diary No. 1297 / DS (Ad. III A & B) 2020  
Dated 16/10

NATIONAL INVESTIGATION AGENCY  
MINISTRY OF HOME AFFAIRS,  
GOVERNMENT OF INDIA  
OPPOSITE CGO COMPLEX  
LODHI ROAD, NEW DELHI

No E-95/001/Depu-Inspr-SI/2020/NIA(Vol-1)/ 11054

Dated 08 Oct- 2020

To

1. All Ministries/Departments of Government of India.
2. The Chief Secretaries to the Government of all States/UTs.
3. The Directors General of Police of all States/UTs.
4. The Directors General of BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, NCRB.
5. The Director of CBI, IB & ED.
6. The Secretary, R&AW.
7. The Chairman of CDBT.
8. The Chairman of CBIT&C.

19/10  
JS (Admin)  
mhb  
15.10.2020  
DS/Ad III B

Subject:- Inviting nomination for the post of Inspector, Sub Inspector and ASI in NIA on deputation basis.

Sir,

Nominations are invited for the posts of Inspector and Sub Inspector on deputation basis in National Investigation Agency. Details of posts and vacancies are as under:-

Srl No	Post with pay scale	Vacancies	Proposed place of posting depending on vacancies
i)	Inspector Pay Scale - Pay Matrix Level-7 (PB-2 with GP Rs.4600/- pre-revised)	29	Delhi, Lucknow, Guwahati, Kolkata, Mumbai, Hyderabad Kochi, Jammu, Raipur, Chandigarh, Chennai, Ranchi and Imphal.
ii)	Sub Inspector Pay Scale- Pay Matrix Level-6 (PB-2 with GP Rs.4200/- pre-revised)	31	-do-
iii)	Assistant Sub-Inspector Pay Scale- Pay Matrix Level-5 (PB-2 with GP Rs.2800 pre-revised)	29	-do-

R.O.  
16.10.2020  
USC Ad-III B  
16.10.2020  
S.O.P.

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I (A), I (B) and I(C) (available in NIA website [www.nia.gov.in/recruitment-notice.htm](http://www.nia.gov.in/recruitment-notice.htm))**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

::2::

3. It is requested that the above advertisement may kindly be circulated among all Departments/Institutions/Offices under your charge and also hosted on their websites. The nominations of eligible officials alongwith following documents should reach to **the SP (Adm), NIA HQ, Opposite CGO Complex, Lodhi Road, New Delhi-110003 through proper channel within 01 month from the date of publication of this item in 'Employment News'**.

i) Bio-data in prescribed proforma (**Annexure-II**) (available in NIA website **www.nia.gov.in/recruitment-notice.htm**) duly countersigned by the competent authority.

ii) Up to date APAR dossier from the year 2014-15 to 2018-19 (in case photocopies are being sent, it may be ensured that the same are attested on each page with rubber stamp by an officer not below the rank of Under Secretary to the Government of India).

iii) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.

iv) The details of major/minor penalties imposed on the official during the last 10 years.

4. Applications received after the last date, or incomplete application, in any respect, or those not accompanied by the documents/ information as per Para 3 above will not be considered. The Cadre Authorities may ascertain that the particulars sent by the officials are correct as per the records.

5. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website **www.nia.gov.in/recruitment-rules.htm**.

6. The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above posts of the NIA.

Encl:- Annexure 'I(A), (B), (C)' & 'II'.

Yours sincerely

(N K Tyagi)

Superintendent of Police (Adm)

NIA HQrs, New Delhi

011-24368837 (O)

011-24368801 (Fax)

Copy forwarded for information and needful action to:-

- (i) The DIG (IT), NIA HQ, New Delhi for uploading the matter on NIA Website.
- (iv) NIA Branch Offices, Lucknow, Guwahati, Kolkata, Hyderabad, Mumbai, Kochi, Jammu, Raipur, Chandigarh, Chennai, Ranchi and Imphal- for information and wide publicity.

**ELIGIBILITY CRITERIA FOR THE POST OF INSPECTOR**

1	Name of the Post	Inspector
2	Nos of Posts	29 * Posts for deputation. (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Leve-7 in Pay Matrix (pre-revised PB-2 (Rs 9300-34800/-) with Grade Pay Rs 4600/-
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/absorption to NIA	<p>(a) The officers of the Central Government or State Government or Union Territories:-</p> <p>(i) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) With 5 years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-2 of Rs 9300-34800 with Grade Pay Rs 4200/- in the parent cadre or department; and</p> <p>(b) Possessing the following educational qualifications and experiences:-</p> <p>(i) Bachelor's degree in any discipline from a recognized university; and</p> <p>(ii) Two years' experience in handling of cases of investigation of criminal cases, or intelligence work or operations or Information Technology cases or Training in counter terrorism.</p> <p><b>Note 1:-</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by</p>

122

		<p>promotion. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 03 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of application)</p> <p><b>Note 2:-</b> For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006, the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit shall extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany <del>to</del> CIO (Chief Investigation Officer).</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Part of witness examination team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> <li>➤ Deal with court matter time to time.</li> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Analysis of intelligence.</li> <li>➤ Deal with court matter time to time</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	<p>The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DOP&amp;T OM No. 6/08/2009-Estt(PAY-II) dated 17.06.2010 as amended from time to time.</p>

Note : The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above posts of the NIA.

**ELIGIBILITY CRITERIA FOR THE POST OF SUB INSPECTOR**

1	Name of the Post	Sub Inspector
2	Nos of Posts	31* Posts for deputation. (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'B', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level-6 (Rs.35,400/- to 1,12,400/-) (pre-revised PB-2 (Rs 9300-34800/-) with Grade Pay Rs 4200/-)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/absorption to NIA	<p>(a) The officers of the Central Government or State Government or Union Territories:-</p> <ul style="list-style-type: none"> <li>(i) Holding analogous posts in regular basis in the parent cadre or department; or</li> <li>(ii) With 6 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-1 of Rs 5200-20200 with Grade Pay of Rs 2800/- in the parent cadre or department; and</li> </ul> <p>(b) Possessing the following educational qualifications and experiences:-</p> <ul style="list-style-type: none"> <li>(i) Bachelor's degree in any discipline from a recognized university; and</li> <li>(ii) Experience of two years in handling of cases of investigation of criminal cases, or intelligence work or operation or Information Technology cases or Training in counter terrorism.</li> </ul> <p><b>Note 1:-</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by</p>

		<p>promotion. (Period of deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 03 years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications)</p> <p><b>Note 2:-</b> For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January 2006, the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the said Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit shall extend only for the post for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany to CIO (Chief Investigation Officer).</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Part of witness examination team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> <li>➤ Deal with court matter time to time.</li> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Analysis of intelligence.</li> <li>➤ Guarding/security of accused while in custody.</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	<p>The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&amp;T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.</p>

Note :- The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above posts of the NIA.

**ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT SUB INSPECTOR**

1	Name of the Post	Assistant Sub Inspector
2	Nos of Posts	29* Posts for deputation. (*subject to variation depending on vacancies)
3	Classification of the post	General Central Service Group 'C', Non-Gazetted Non-Ministerial
4	Scale of pay	Pay Matrix Level-5 (Rs.29,200/- to 92,300/-) (pre-revised PB-2 (Rs 9300-34800/-) with Grade Pay Rs 2800/-)
5	DA, HRA, TPT & Other allowances	As admissible under the Central Government orders from time to time.
6	Special Security Allowance	20% of basic pay.
7	Eligibility Criteria for deputation/absorption to NIA	<p>(a) The officers of the Central Government or State Government or Union Territories:-</p> <p>i) Holding analogous post on regular basis. or (ii) One rank up if, HCs (pay scale PB-1 with GP 2400 – pre revised) with 5 years regular services in the grade, and</p> <p>b) Education – Graduation from a recognized university.</p> <p>c) Experience of at least 02 years in the field of investigation of criminal cases, or intelligence work or operations or information technology management.</p> <p><b>Note 1:-</b> Note 1 ; The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b>The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three yrs.</p> <p><b>Note 3:</b>The maximum age limit for appointment by deputation shall be not exceeding fifty-x years as on the closing date of receipt of application.</p>



8	Nature of duties	<ul style="list-style-type: none"> <li>➤ Accompany CIO (Chief Investigation Officer)</li> <li>➤ Part of raid/search/seizure team.</li> <li>➤ Securing crime scene.</li> <li>➤ Execution of summon and warrant.</li> </ul>
		<ul style="list-style-type: none"> <li>➤ Collection of intelligence.</li> <li>➤ Ground verification of intelligence inputs.</li> <li>➤ Guarding/security of accused while in custody.</li> <li>➤ Any other duty assigned by Superior Authority time to time.</li> </ul>
9	Deputation	The other terms and conditions of deputation will be governed as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt(Pay-II) dated 17.06.2010 as amended from time to time.

Note :- The MHA policy/guidelines dated 22.11.2016 issued regarding deputation of combatised CAPFs personnel to other organization will be followed for deputation of combatised CAPFs personnel in the above posts of the NIA.

127

**Annexure-II****CURRICULUM VITAE PRO FORMAT****POST APPLIED FOR \_\_\_\_\_**

1	Name and Address (in block letter)					
2	Date of Birth (in Christian era)					
3	Date of retirement under Central/State Government rules					
4	Education Qualification					
5	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
		Qualifications/ Experience required	Qualifications/ Experience possessed by the officer			
	Essential					
	Desired					
6	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient					
	Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties of (in detail)
8	Nature of present employment, i.e. ad hoc or Temporary or Quasi-Permanent or Permanent.					
9	In case the present employment is held on deputation/contract basis, please state  (a) The date of initial appointment					

128

	(b) Period of appointment on deputation/ contract	
	(c) Name of the parent office/organization to which you belong	
10	Additional details about present employment:-  Please state whether working under (indicate the name of your employer against the relevant column)	
	(a) Central Government	
	(b) State Government	
	(c) Autonomous Organization	
	(d) Government Undertaking	
	(e) Universities	
	(f) Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13	Total emoluments per month now drawn	
14	Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information which regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement). (Note-enclose a separate sheet, if the space is insufficient).	
15	Please state whether you are applying for deputation (ISTC)/absorption/re-employment basis (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for short term contract)	
16	Whether belongs to SC/ST	

17	<p>Remarks</p> <p>(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Officials Appreciation (iii) Affiliation with the professional bodies/ institution/ societies and (iv) any other information.</p> <p>(Note – Enclose a separate sheet if the space is insufficient)</p>	129
----	--	-----

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate  
Address  
Contact No

Date:-

Countersigned

(Employer with Seal)

**Certificate to be given by the Head of the Office of the Applicant**

- I. Certified that particulars furnished by Shri/Smt/Km \_\_\_\_\_ have been verified from his/her record and found correct.
- II. No vigilance case is either pending/contemplated against Shri/Smt/Km \_\_\_\_\_. His/her integrity is certified.
- III. No major/minor penalty was imposed on Shri/Smt/Km \_\_\_\_\_ for the last 10 years as per records of the Ministry/Department.

Signature of the Head of Office with Seal

100

---