



**Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes & Customs
Directorate General of Human Resource Development
507/8, Deep Shika, Rajendra Place
New Delhi - 110008**

File No. 516/3/2020-DGHRD | 6490-6550

Dated: 23.11.2020

To

All Pr. Chief Commissioners /Chief Commissioners of CGST.
All Pr. Chief Commissioners/Chief Commissioners of Customs.
All the Directors General of Directorates.

Sir/Madam

Subject: Willingness for the post of Inspectors/EAs/TAs on loan basis in DGHRD (HRM-I wing, HRM-II wing, I&W/EMC wing), New Delhi.

Applications of willing officers are invited to fill up the vacant posts of Inspectors, Executive Assistants and Tax Assistants in DGHRD (all wings) (HRM-I, II, I&W/EMC), New Delhi on loan from amongst the officers holding analogous posts in Customs & CGST formations/Directorates under the CBIC.

2. The period of loan is initially for a period of two years and can be further extended for one year at the discretion of the competent authority with the concurrence of the cadre controlling authority concerned. Further, as per Board F.No. A-11013/12/2019-Ad.IV dated 27.05.2020, in exceptional circumstances, for justifiable reasons, Board may extend the tenure of the officers beyond 3 years.

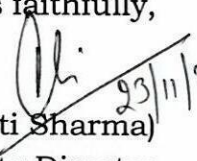
3. Applications of interested and eligible officers may kindly be forwarded to this Directorate in the proforma at Annexure-I alongwith History of Posting, APAR/ACR grading extending up to the previous 3 years, Vigilance Clearance Certificate and "No Objection Certificate" from the concerned Commissionerate. **All the applicants are required to apply through proper channel only. The application is to be addressed to ADG (HRM-II), Room No. 407, 4th Floor, Deepshikha Building, Rajendra Place, New Delhi-110008.**

4. The candidates shall be selected on the basis of right aptitude, APAR gradings and the work experience. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature. Further, in case, while working in this Directorate, the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate before completion of the loan period.

This issues with the approval of Director General (DGHRD).

Encl. Annexure- I

Yours faithfully,


(Bharti Sharma)
Deputy Director

Copy to:-

1. PS to DG HRD
2. PS to ADG, HRM-II
3. PS to ADG, HRM-I
4. PS to Pr. ADG, I&W/EMC, Saket
5. The Webmaster, CBIC website, Directorate of Systems, New Delhi with request to upload on CBIC website (www.cbic.gov.in) at the earliest.
6. Website Manager to upload on DGHRD's website.

ANNEXURE-I
Format of the Application

1.	NAME	
2.	DESIGNATION	
3.	GENDER	
4.	DATE OF BIRTH	
5.	COMMISSIONERATE/ ZONE/DIRECTORATE	
6.	EDUCATIONAL QUALIFICATION	
7.	DATE OF JOINING IN THE DEPARTMENT	
8.	PLACE OF POSTING	
9.	HISTORY OF POSTING (HOP)	
10.	MOBILE NO.	
11.	EMAIL ID	
12.	NAME, DESIGNATION AND CONTACT DETAILS OF CONTROLLING OFFICER	
13.	DETAILS OF WORK HANDLED	

Place..

Signature of the applicant

Date..

Name of the applicant