

Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes & Customs
WCO Cell
8th Floor, Tower-II, Jeevan Bharti Building, New Delhi-110001
E-mail : indiaawco-cbec@nic.in

F.No. 11000/2/2013-IC (ICD)

Dated: 04.03.2021

To,

All Members of CBIC,
All Pr. Chief/Chief Commissioners of Customs and Customs (Preventive),
All Pr. Chief/ Chief Commissioners of CGST and Central Excise and Customs,
All Pr. Director/ Director Generals of the CBIC,
All Joint Secretaries/ Commissioners working in the Board.

Sir/ Madam,

Subject: Vacancy for the post of Technical Officers in the Research Unit at the Secretariat of World Customs Organization (WCO)-reg.

The World Customs Organisation (WCO) has invited nominations for the post of Technical Officer in Research Unit (Grade A3) at the Secretariat of World Customs Organization (WCO), Brussels.

In this regard, please also refer to the Annex I, II, for Job Description and Conditions of Service respectively. As part of their application for this position, candidates should submit two samples of the writing (in English or French), for which they were the sole or primary author.

2. The main functions to be carried out by Technical Officer (Research Unit) are as under:-

- Advise and assist the Secretary General in matters relating to policy analysis and research.
- Conduct and produce written research on Customs and international trade subjects, and other matters related to WCO work.
- Co-ordinate and provide research, guidance and assistance where appropriate for work conducted by the three WCO Secretariat Directorates.
- Network with academics and other experts in order to promote academic research on Customs matters.
- The person appointed will also be required to perform such other duties as may be assigned and may be subject to reassignment within the WCO Secretariat.

3. The Qualifications required for the said post are as under:-

- A postgraduate (Masters) degree, preferably in anthropology, economics, public administration, business administration, political science or law, or equivalent professional qualification.
- Knowledge and experience of Customs or international trade issues.
- Experience with and knowledge of research methods, preferably in connection with policy analysis and the public sector/intergovernmental organizations.
- Ability to understand and apply relevant policy frameworks and analytical tools to Customs and international trade issues.
- Excellent writing, editing and briefing skills.
- Significant analytical capabilities.
- Knowledge of data collection and analysis tools, such as regression analysis software, is an advantage.
- Cultural empathy.
- Proficiency in speaking and writing in one of the official languages of the WCO (English or French). A good working knowledge of the other is an advantage.

4. In this regard, you are requested to forward the nominations with completed application forms of willing and suitable officers who fulfil the criteria specified by the WCO and vigilance clearance and APAR grading for the last five years from your side through proper channel to this office along with proforma and two samples of the writing (in English or French), for which they were the sole or primary author. The nominations in pdf format should be sent by e-mail to indiawco-cbec@nic.in. The nominations should be sent as soon as possible but not later than 14.03.2021. Incomplete applications and those received after the stipulated date will not be entertained.

5. It is requested that the officers may be advised not to send their applications/nominations to WCO directly. Further, they should not enter in to any correspondence with WCO in this regard. The nomination of suitable officers will be sent to WCO after necessary approval from Board.

Yours sincerely,



Md. Salik Parwaiz
Joint Commissioner (WCO Cell)

1/5/21

Enclosures:

1. Annex I (Job description)
2. Annex II (Conditions of Service)
3. Application form
4. Proforma

Proforma

1. Name, désignation of the officer

2. (a) Service/Cadre to which the officer belongs

(b) Present pay and pay level of the officer

3. Year of allotment to the cadre

4. Date of Birth

5. Whether the officer has completed 9 years in his/her own cadre (Yes/No):

6. Whether the officer has been on Central Deputation under the Central Staffing Scheme (CSS) earlier, if so details thereof along with dates and the total period.

7. Whether the officer has been on foreign assignment earlier, if so, the details thereof along with dates and the total period.