



सत्यमेव जयते

**Joy Kumari Chander**

Special Secretary & Member

भारत सरकार  
GOVERNMENT OF INDIA  
वित्त मंत्रालय / राजस्व विभाग  
MINISTRY OF FINANCE/DEPARTMENT OF REVENUE  
केन्द्रीय उत्पाद एवं सीमा शुल्क बोर्ड  
CENTRAL BOARD OF EXCISE & CUSTOMS  
नार्थ ब्लॉक, नई दिल्ली - ११० ००१  
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D.O.No.A-32012/02/2014-Ad.IIA

16 March, 2015

Dear Chief Commissioner,

Please refer to my DO letter of even number dated 5<sup>th</sup> February, 2015 requesting for relevant documents in respect of 237 Administrative Officers as per Seniority list upto 31.12.2008 for holding meeting of DPC for promotion from the grade of Administrative Officer (Gr. 'B') to the grade of Chief Accounts Officer (Central Excise, Gr. 'A') by 16<sup>th</sup> February, 2015.

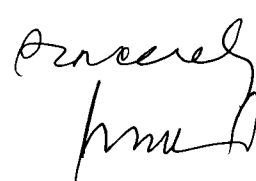
2. The relevant document/ information is yet to be received in respect of 86 officers, as per details enclosed.

3. You would appreciate that as per extant guidelines of the Government, DPC proposals are required to be submitted complete in all respects. Therefore, concerned Cadre Controlling Authority is required to give personal attention to furnish the complete ACRs/APAR dossiers, Vigilance clearance Certificate, Integrity Certificate, Penalty statement for the last 10 years (along with copies of charge sheet Order - in Original and Order of Appeal, if any) and Below Bench Mark Certificate as per DOP&T OM No. 2101/1/2010-Estt. (A) dated 13.04.2010 & DOP&T OM No. 21011/1/2005-(Estt.(A) dated 14.05.2009, to the Board.

4. I would request you to please look into the matter personally and expedite submission of relevant information/document etc. These documents should reach the Board by 27<sup>th</sup> March, 2015 without fail.

With best wishes,

Yours

  
(Joy Kumari Chander)

Encl: As above

To

Cadre Controlling Authorities (Central Excise/Directorates)  
(As per list attached)

List of Cadre Controlling Authority (Central Excise/ Directorates)

1. Chief Commissioner, Bangalore
2. Chief Commissioner, Chennai
3. Chief Commissioner, Delhi
4. Chief Commissioner, Hyderabad
5. Chief Commissioner, Kolkata
6. Chief Commissioner, Lucknow
7. Chief Commissioner Mumbai
8. Chief Commissioner, Nagpur
9. Chief Commissioner, Ranchi
10. Chief Commissioner, Shillong
11. Chief Commissioner, Vadodara
12. Commissioner, DODM