OFFICE OF THE COMMISSIONER OF CUSTOMS
INLAND CONTAINER DEPOT, PATPARGANJ AND OTHER ICDs,
NEAR GAZIPUR VILLAGE, DELHI-110 096

NOTICE INVITING TENDER FOR COMPREHENSIVE ANNUAL SUPPLY CONTRACT
OF ONE TIME LOCK SEAL

This office hereby invites quotations from the firms which have documentarily established
proven track-record of having consistently undertaken the supply of one time lock for awarding
the annual supply contract for the one time lock of this Commissionerate. The eligibility, terms
and conditions, technical bid format and financial bid format are mentioned in the annexure I, II,
III, and IV respectively.

2. The anticipated schedule of this supply contract is from 01.10.2020 to 30.09.2021. The
terms and conditions of the instant contract are furnished in the enclosed annexure-II. The price
thereof may be quoted on a rate per item mode.

3. The tender applications of only those supplier, who satisfy the eligibility criteria, the terms
and conditions and the technical bid (as laid down in the annexure-I, II and III will alone be
considered). The technical bid and financial bid should be in separated sealed envelopes super-
scribed as “Technical Bid” and “Financial Bid” respectively and both the sealed envelopes
should be put into a larger sealed envelope marked as “Tender for One Time Lock” and be
addressed to the “Commissioner of Customs, ICD, PPG, Delhi”, the sealed envelopes containing
bids will be sent by registered post or deposited with Superintendent (Admin) of the ICD, PPG,
Delhi so as to reach on or before 14.09.2020 upto 17:00 hours. No tender will be accepted or
considered after the last date i.e. 14.09.2020 after 17:00 hours. The bids will be opened on
15.09.2020 at 11:00 hours by the tender evaluation committee in the presence of bidders who
wish to be present on that date and time.

4. This office reserves the right to reject any or all the offers received in response, without
assigning any reasons thereto.

Encls: Annexure I, II, III, IV

[Signature]
Assistant Commissioner (Admin)

F No. VIII(6)/ICD/PPG/Container Seal/887/14/Pt

Copy forwarded to:–
(5) Department Website
(4) Notice Board

Dated: 21.08.2020
Eligibility criteria for Comprehensive Annual Supply Contract of One Time Lock.

1. The Company/firm enterprise intending to submit the tender (hereinafter called the Company) shall be a reputed organization in the field of One Time Lock manufacturing for the last 5 years.

2. The Company should have undertaken Supply for at least three Central Government Department / Public Sector Unit (PSU), in any of the previous three years.

3. The Company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current year.

The bidders should give the proof of above criteria (1) and (2). The bidder should also give an undertaking regarding (3) above.

Address where One Time Lock are required;

OFFICE OF THE COMMISSIONER OF CUSTOMS
ICD, PATPARGANG & OTHER ICDs,
GHAZIPUR VILLAGE, ICD, PATPARGANJ,
DELHI – 110096
PH: 011-22233041
Quotation should cover the entire items specified in the enclosed annexure. The Quotation, which does not cover all the criteria mentioned in the annexure-I will be a disqualification and is liable for rejection without any intimation.

1. Financial Bid should be separate and it should include all charges and taxes.

2. Payment will be made only after the supply of One Time Locks and the satisfaction of the Department.

3. Sub-contracting of services is not allowed.

4. One Time Lock Supplier should be ISO Certified and possess PAS 17712 Certification from NABL accredited Test Lab.

5. Valid test report should be submitted with the tender documents.

6. Brand/logo will be die built and of permanent type, unable to be reproduced on any seal, if destroyed.

7. Locking Pin are Engineering Plastic coated with Ashok Emblem on Head in 3D Die built size 8(10) x 74 x 21.

8. Insert locking Nut are Engineering Plastic Coated with Customs Die Built Logo and Seven Digit serial numbering [Size 23 X 33].

9. The Customs Department reserves the right to cancel this contract at any point of time if the product is found to be unsatisfactory. In such an eventuality, the company shall be paid on pro rata basis up to the date to which they provide services / products.
Technical requirement for awarding of Comprehensive Annual Supply Contract of One Time Lock (Technical Bid) - (in a separate sealed cover)

1. Name of the Organization/ Firm.

2. Name(s) of the Proprietors/Partners/director

3. Registered Address, Telephone & Fax No

4. Other Address of any branches with their Telephone No. and Faxes.

5. Whether firm is registered under Sales Tax Act [attach copy of registration as Annexure-A].

6. Whether firm is registered under Service Tax Act (Please attach copy of registration as Annexure-B)

7. Permanent Account Number of the firm. Copy of Pan Card to be attached as (Annexure-C)

8. Provident Fund Numbers allotted by Regional Provident Office, if applicable. Copy of the same to be attached as (Annexure-D)

10. Total No. of Engineers working under this firm.

10. Total staff except the Engineers working under this firm.

11. Name(s) of the Public Sector /Govt. Organization to Whom similar products have been supplied by the firm (Please attach the Purchase copy of Govt. Office/Public Sector)

12. Name of the website, email id etc if available
   Signature with date
   Name of the firm
   Seal
Annexure – IV

Financial Bid (in separate sealed over)

Rate per One Time Lock inclusive of all charges and all taxes in Rupees per lock

The Rates should be valid for the whole period of tender. The Rates should be indicated in both figures and words. If there is any difference between the said two rates, the rates quoted in words will prevail.

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, I/We shall be blacklisted and will not have any dealing with the Department in future.

Signature of Authorized Signatory with date

Name of the
Firm

Seal

Full address of the
firm

Telephone No. & FAX No. of the
firm

Email ID of the
firm