



सत्यमेव जयते

भारत सरकार / GOVERNMENT OF INDIA

वित्त मंत्रालय, राजस्व विभाग / MINISTRY OF FINANCE, DEPTT. OF REVENUE

सहायक आयुक्त का कार्यालय / OFFICE OF THE ASSISTANT COMMISSIONER

वस्तु एवं सेवा कर, केंद्रीय उत्पाद-शुल्क/GST & CENTRAL EXCISE

कटक-1 मंडल, सेक्टर-6, प्लॉटसं.5(पी) / CUTTACK-I DIVISION, SECTOR-6, PLOT NO. 5(P)

अभिनव बिडानासी, कटक-753014. / ABHINAV BIDANASI, CUTTACK 753014.

Ph No.0671-2360001

E-mail: cuttackdivision@gmail.com

C.No. I(7)1/GL/GST CTC-I/2022

Dated:- 21.07.2022

TENDER NOTICE

Subject: Disposal of old, obsolete and un-repairable Office Furniture

Sealed single tenders i.e Financial Bids are invited as per tender document for disposal of Old, obsolete, un-repairable/ used (redundant) Office Furniture in the Office of the Assistant Commissioner, GST & Central Excise, Cuttack-I Division, Cuttack on “**AS IS WHERE IS BASIS**”, Plot Np-5(P), Sector-6, Abhinav Bidanasi, CDA, Cuttack-753014. The Tender Document can be downloaded from the website of CBIC i.e <http://www.cbic.gov.in>. There is no fee for Tender Document Important details of tender related activities are as under:

Sl.No	Description of items	Details
1.	Available items can be inspected at	At above address
2.	Availability of Tender document	Any working day.
3.	Cost of Tender document	Rs. 10,000/- DD drawn in favour of The Administrative Officer, GST & Central Excise, Cuttack-I Division, Cuttack.
4.	Submission the Tender Document	10.08.2022
5.	Period of time of Inspection	11.00 hrs to 17.00 hrs 04.08.2022
6.	Opening of Tender	11.08.2022 12.00 hrs

The Tender should be complete in all respects and submitted in a sealed envelope. All tenders bids are required to be securely sealed and sent to the **Assistant Commissioner, GST & Central Excise, Cuttack-I Division, Cuttack** having his office at the above mentioned address.

-s/d -

(Mohan Behera)

Assistant Commissioner

GST & Central Excise

Cuttack-I Division

Copy to: Notice Board at above address

TENDER DOCUMENT

Tender for Disposal of old, obsolete, un-repairable/ user(redundant)/ Office Furniture

The Office intends to dispose of old, obsolete, un-repairable /used (redundant) Office Furniture etc on “AS IS WHERE IS BASIS” through open tender.

1. Eligibility Criteria:-

Bidders must fulfill following eligibility criteria and submit documents mentioned at ANNEXURE- I of this tender document in support. The Bidders

- (a) Must not be blacklisted by any department of Government of India/ State Government.
- (b) Should be registered with GST Departments of Government of India/State Government.
- (c) Should have registered office within the state of Odisha.

2. Inspection of Items:

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated places at the above address. Queries can be raised to the Administrative Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

3. Earnest Money Deposit (EMD)/Bid security.

- Rs. 10,000/- DD drawn in favour of The Administrative Officer, GST & Central Excise, Cuttack-I Division, Cuttack.
- Parties not accompanied by the EMD shall be treated as invalid.
- Refund of EMD normally within 7 working days of auction sale. The bidders will not entitled to claim any interest if the refund of EMD is delay for any reason whatsoever.
- For successful bidders, EMD amount will be adjusted against payment of Bid Amount.
- For bidders not complying with term and conditions specified in the Auction Document, the EMD amount shall be forfeited.

4. Bid validity Period:

Bids should remain valid for acceptance for a period of 15 days from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

5. Financial Bid:

- a) The Financial bid shall be quoted in the Performa given at Annexure-II of this tender document.
- b) The financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- c) The bidder shall quote rate/ amount for the whole lot.
- d) Any overwriting of /on amount quoted will render the bid to be invalid.
- e) GST or any other tax/duty, if applicable shall be borne by the bidder.
- f) The rate quoted shall be final.
- g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

6. Submission of Bids:-

- a) The Bid shall be legible, preferable typed/printed. All the pages of the Bid should be serially numbered and signed.
- b) The Bid prepared by the Bidders shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- c) Bid shall include following documents:
 - (i) Submit and attach self- Attested copy of any **PAN CARD/ DRIVING LICENSE /AADHAR CARD/BANK PASSBOOK/etc.**
 - (ii) Supporting documents along with Address Proof.
Sealed tenders superscripted “ Tender for disposal of old, obsolete, un repairable/ used redundant office furniture and others- stores of **Assistant Commissioner, GST & Central Excise, Cuttack-I Division, Cuttack**”. Bids received after the closing date and time prescribed shall not be accepted under any circumstances. All the envelopes shall also indicate the name, address and phone number of the bidder enabling the Bid to be returned, if required.

7. Opening of Bids:-

All bids containing Eligibility Criteria and Financial Bid shall be opened by the member of Auction Committee in presence of the Bidders or their authorized representatives. (only one person/ representative from each bidder would be allowed to attend the bid opening tender).

8. Payment:-

The successful bidder will have to pay the entire quoted/ offered amount in Govt. account available at www.bharatkosh.gov.in within five working days after receipt of letter regarding award of contract, failing which the contract may be cancelled. Submission **Annexure-II** at the time of receipt of the acceptance letter. The EMD payment of the successful bidder will be retained by this office till the completion of entire clean up/ lifting of obsolete goods by the bidder.

9. Contact Person:

- Sri. S.P.Rath, AO, Ph-9437524638, (0671)-2363305
- Shri A.K.Jena, Supdt., Ph-9040124582
- Shri Mirtunjay Pradhan, Supdt., Ph-7205622640
- Shri J.Mondal, TA, Ph- 9474882492

10. Lifting of Old, obsolete, un-repairable / used (redundant) Office Furniture:-

- (a) The successful bidder shall be required to lift all old, obsolete, un-repairable /used (redundant) Office Furniture and other stores and not selectively from the designated places to their premises on “AS IS WHERE IS BASIS” within five working days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of the Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker supervisor will be borne by successful bidder and they will be indemnified.

- (d) Goods/ material will be removed under the supervision of Administrative Officer. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary convincing and satisfactory reasons for such delay is given in writing by cancellation of the award/order.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from designated places shall be borne by the successful bidder.

11. Other terms and Condition:-

- a) In the event of failure of the successful Bidder to lift the items in the stipulate time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Higher Bidder to lift the item (s) and H1 rate (s).
- b) The bidder has to submit their rate against full lot instead of quoting for individual items of the lot. any conditional offer will be rejected.
- c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.
- d) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

-s/d-

(Mohan Behera)
Assistant Commissioner
GST & Central Excise
Cuttack-I Division

Copy to:-

- 1) The Commissioner, GST & Central Excise, Bhubaneswar Commissionerate, Bhubaneswar for kind information.
- 2) The Additional Commissioner (P&V), GST & Central Excise, Bhubaneswar Commissionerate, Bhubaneswar.
- 3) The Superintendent (Systems), GST & Central Excise, Bhubaneswar Commissionerate for displaying the said Tender Notice on CBIC's website.
- 4) Notice Board of GST & Central Excise, Cuttack-I Division, Cuttack.