

## **Annexure-I**

### **Eligibility criteria for AMC of Air-Conditioners**

The company/firm intending to submit the quotation (hereinafter called the company) shall be a reputed organization in the field of maintenance of Air Conditioners.

The Company should have undertaken AMC for at least one Central Government Department / Public Sector Unit (PSU), in any of the previous 3 years in Ahmedabad and should have provided the support from their local offices at the designated customer sites.

The company/firm intending to submit the quotation (hereinafter called the company) shall be a reputed organization in the field of maintenance of Air Conditioners.

The company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current year.

The company must have expertise in the field of maintenance of Air Conditioners and its service engineer must be knowledgeable enough to troubleshoot any problem related to Air Conditioners.

The company must have provided contact details (Mobile No., E-mail ID etc) for immediate contact in emergency.

An office of the Service provider must be located in Gujarat.

**Annexure-II**  
**Conditions governing AMC**

This office doesn't bind itself to accept the lowest quotation and reserves the right to reject any or all the quotations received without assigning any reason whatsoever. Quotations in which any of the particulars and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled, are liable to be rejected.

The contractor will have to handover all the machines in working condition at the time of completion of contract.

The maintenance service by the company shall include quarterly preventive service and breakdown maintenance of all Air-Conditioners of this Directorate.

The party will carry out the repairing of the whole unit and parts thereof at their service stations or in the Directorates office.

If the air-conditioner is taken out for major repair service, another air conditioner should be provided in place of existing failing which Rs. 500/- will be deducted from the bill for each defaulted day.

The contractor has to deploy 1 technician on regular basis for the servicing and attending breakdown of machines.

On breakdown of any machine, call should be attended immediately on the same day failing which Rs. 300/- will be deducted from the bill for each defaulted day.

The charges regarding shifting of Air Conditioners will be covered in this Annual Maintenance Contract itself.

This contract will be effective for a period of one year from the date of award of contract. The payment of this contract will be made on quarterly basis subject to the availability of the fund.

The payment will be made when the section wise quarterly preventive service maintenance report is verified by the respective sections officers and as per the availability of funds.

The Additional Director General of DGTS, AZU, Ahmedabad reserves the right to terminate the contract at any time if the service of AMC vendor is not found to be satisfactory.

Annexure-III  
List of items  
Air Conditioners

Sr. No.	Type	Quantity
1.	Split Air Conditioner	13
2.	Cassette Air Conditioner	1