NOTICE INVITING e-TENDER FOR HIRING OF VEHICLE ON CONTRACT BASIS AT DGII, DEHRADUN REGIONAL UNIT, DEHRADUN

1. Online tenders / bids are invited from the service providers for providing of vehicle (as detailed below) on contract basis for official purpose in the office of Directorate General of Goods and Services tax Intelligence (hereinafter referred to as "DGII") at Dehradun for the initial period of one year from the date of commencement of the Service which may be renewed / extended for a maximum period of six months if required by the Department. The details of vehicle requirement are as under-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category</th>
<th>Type of Vehicle</th>
<th>No. of vehicle</th>
<th>Kilometers Up to which The Vehicle will run in a month</th>
<th>No. of days the Vehicle will run during the month</th>
<th>Cost ceiling</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Operational Vehicle (Petrol/Diesel running only)</td>
<td>Toyota Innova (Crystal)/Maruti Ertiga. (Silver/Grey/ White Colour only)</td>
<td>1</td>
<td>2000 KM</td>
<td>25 days in a month, including Saturdays and Sundays as per need for Normal Working hours</td>
<td>Rs. 50000/- Per month Per vehicle excluding GST</td>
</tr>
</tbody>
</table>

*Colour of operational vehicles: Silver, Grey, white. However, white will be preferred.

2. Document Download: Tender documents may be downloaded from CBIC website www.cbic.gov.in (for reference only) and CPPP site https://eprocure.gov.in/eprocure/app as per the schedule as given in CRITICAL DATE SHEET as under. In the event of any of the under-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time.
**CRITICAL DATE SHEET**

<table>
<thead>
<tr>
<th>Published Date</th>
<th>20.07.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Submission End Date</td>
<td>10.08.2020 (Up to 1100hrs)</td>
</tr>
<tr>
<td>Technical Bid Opening Date</td>
<td>11.08.2020 (1500 hrs)</td>
</tr>
<tr>
<td>Financial Bid Opening Date</td>
<td>As scheduled</td>
</tr>
</tbody>
</table>

3. **Bid Submission:**

i. Bids shall be submitted online only at CPPP website: https://e-procure.gov.in / e-procure / app.

ii. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. **Manual bids shall not be accepted.**

5. Not more than one tender shall be submitted by one contractor or contractors.

6. The tenderer except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department, must provide demand draft of Rs. 10,000/- (Rs. Ten Thousand only) drawn in favor of the "P.A.O., CBIC, Meerut", as 'Earnest Money Deposit' (EMD), valid for six months, and must reach the tender inviting authority at Ground Floor, Opposite Saheed Smarak (Near Ashok Ki Lat), Delhi Road, Meerut (U.P.), Pin- 250002. The applicable bank charges shall be borne by the tenderer and he shall not have any claim whatsoever on this account on the Government. **Tender not accompanied with the EMD is liable to be rejected.** However, public sectors undertaking / Govt. undertaking firms are exempted from the payment of EMD. EMD will be returned to all the unsuccessful bidder(s) at the end of the selection process and no interest shall be paid on it. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished in the bid documents are found to be incorrect or false during the tender selection process.

7. Tenderer who has downloaded the tender from the Central Public Procurement Portal (CPPP) website https://eprocure.gov.in/ e-procure / app, shall not tamper/modify the tender form in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with this Office.

8. Intending tenderers are **advised to visit again CPPP website https://eprocure.gov.in/e-procure/app regularly till closing date of submission** of tender for any corrigendum/ addendum/amendment.

9. The rates shall be quoted in the BoQ in Indian Rupees only.

10. **The rates will be inclusive of all fees, levies, taxes (except GST), in case any revision in the statutory taxes, fees, etc. will be the responsibility of the Bidder.**

11. The quoted rates shall remain firm throughout the tenure of the contract. No revision is permissible for any other reason.
12. The Additional Director General, DGGI, Zonal Unit, Meerut reserves the right to accept or reject any or all tenders without assigning any reason. In case of any dispute of any kind and in any respect whatsoever, the decision of ADG, DGGI, Zonal Unit, Meerut shall be final. If any information furnished by the agency is found to be incorrect even at a later stage, the agency shall be liable to be debarred from the tendering process and black-listed for the future.

**Enclosures**: Annexure - I, II (A), II (B), III, IV.

**Copy to**:  
1. For publishing at website http://www.cbic.gov.in  
2. At Notice board Dehradun for general publicity.
Annexure-I
Terms & Conditions
SECTION-I

General Rules and Directions for the Guidance of the Bidder-
1.1. Scope of Tender

1.1.1 The Additional Director General, DGGI, Zonal Unit, Meerut (hereinafter referred to as the "Buyer"), invites e-tenders/Bids for "for providing of vehicles (hereinafter referred to as the "Service")" on contract basis for official purpose in the office of Directorate General of Goods and Service Tax Intelligence (hereinafter referred to as "DGGI") at Meerut.

1.1.2 The Contract period is initially for one year from the date of commencement of the Service as defined elsewhere in the contract. The contract is extendable at the same terms and conditions and at the same rates by a maximum period of six months subject to providing of services to the satisfaction of buyer, at the sole discretion of the buyer.

1.2. Eligibility Criteria –

The tender/Bid is invited in SINGLE STAGE, TWO-BID SYSTEM (Technical/Qualifying & Financial Bid (BoQ) and is open to all contractors who fulfill the following eligibility criteria:

1.2.1 The bidder should have a valid Income Tax Registration Number/PAN, GST registration certificate and other statutory requirements as per Rules in force. (Copy to be uploaded along with bid document)

1.2.2 Bidder should not have been black-listed by this department. [Declaration (Annexure IV) to this effect to be uploaded along with the bid document]

All the Documents in proof of meeting eligibility criteria, uploaded with the tender, are to be duly signed by the bidder.

1.3. General Conditions

1.3.1 The uploaded Technical Bid will be evaluated based on the details uploaded under Technical Bid in the prescribed formats to ascertain whether the bidders qualify. After evaluation of the technical bid, all the bidders will get information regarding their eligibility/qualification on website. Thereafter a system generated mail confirmation will be sent to all the successful bidders. The bidders can check the same from the portal. The Financial Bid of only those bidders who technically qualify will be decrypted and opened online.

1.3.2 The bidders are to note that they should necessarily submit their financial bids in the BoQ format provided with the tender document, the same is to be downloaded and to be filled by all the bidders. The bidders are required to download the BoQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder), No other cells should be changed. Once the details have been completed, the bidder should save it and submit
it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

1.3.3 The Bids should be signed in all pages only by the duly authorized signatory (ies) of the bidding entity. The person(s) authorized to sign the tender shall sign all the pages of the tender and other documents including those which are required to be submitted as per Clause 1.2.

1.3.4 Bidder should upload all the details in the prescribed Performa and as per the requirements set out in the tender documents. Bids and Tender documents should be complete in all respects and any incomplete Bids/tender will be rejected.

1.4. Cost of Tendering

The bidders shall bear all costs associated with the preparation and submission of their tenders, the department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process or the cancellation, if any of tender, by the Additional Director General, DGGI, Zonal Unit, Meerut.

1.5. Rejection of Tender Documents

The bidder shall read and understand the contents of the tender documents, carefully. Failure to comply with the requirements of tender submission will render the tender liable for rejection. Tenders, which are not responsive to the requirements of the tender conditions, will be rejected.

1.6. Addenda/Corrigenda

Any amendments (addenda/corrigenda) issued will be hosted on the website prior to the last date specified for submission of the bids. All the bidders who have downloaded the Bid Document shall verify if any such amendments have been issued by the department, before submitting their bid and shall take cognizance of any include such amendment(s) in their submission. In any case, the amendment(s), if any, shall be binding on the Bidder. No separate notice/intimation of amendments to the tender documents will be sent to the bidders.

1.7. Preparation and Submission of the Tenders

The Bids/tender submitted by the Bidder shall comprise the following and should be read in conjunction with any amendments issued in accordance with Clause 1.6

(i) **Documents to be uploaded with the Technical Bid documents:**
   a) Scanned copy of EMD,
   b) Scanned copy of Offer Letter (Annexure II(A),
   c) Scanned copy of tender acceptance letter [Annexure II(B),
   d) Scanned copies of Annexures III & IV with necessary enclosures.

(ii) **Documents to be uploaded with the Financial Bid:**
   a) Financial bids in the BoQ format, as provided with the tender document.
1.8. **Conditions stipulated by the bidder:**

The bidder shall note that no alternative or counter or qualifying tender conditions by the bidder will be acceptable to the department. Tenders containing any qualifying conditions or even bidders clarifications in any form will be treated as non-responsive and will run the risk of rejection.

1.9. **Filling up of Forms, Completeness & Mode of Submission of Tender:**
1.9.1 The bidder shall upload all the documents required to be uploaded/submitted duly filled in all the desired informations so that the tender is complete in all respects.
1.9.2 The tender/bids shall be uploaded/filled and signed only by the entity/firm/corporation in whose name the tender documents have been issued.
1.9.3 Bids sent by telex, fax, email etc. shall not be accepted.

1.10 The vehicle shall not be older than two years and shall be kept neat & clean and in perfect running condition with shining body and with good upholstery by the transport operator.
1.11 Tenders not accompanied with the Earnest Money Deposit will be summarily rejected. No exemption from payment of EMD is available to any bidder for any reason whatsoever, except MSE's as defined in the MSE Procurement Policy issued in Department of MSME (or) are registered with the Central Purchase Organization or with the Finance Ministry or this department.

1.12 **Tender Opening, Bidder Participation, Stages of Evaluation:**

1.12.1 Technical bids will be opened online at the office of the Additional Director General, DGGI, Zonal Unit Meerut, Ground Floor, Opposite Shaheed Smarak (Near Ashok ki Lat), Delhi Road, Meerut (U.P.), Pin- 250001, at the date & time detailed in critical date sheet. Bidders who are willing to observe the tender opening, may, in person or through their authorized representative, be present at the venue and witness the tender opening.

1.12.2 The information furnished by the bidder in Technical Bid, in the prescribed format supplied by this department, will form the basis for the evaluation.

1.12.3 The Financial Bids will be opened in the presence of the qualified bidders or their authorized representatives, if they choose to attend and be present.

1.12.4 After evaluating the financial bids received, the bidder who ranked the lowest (L-1) Price will be awarded the contract. In case the financial bid of more than one agency is same as L-1, then the Additional Director General, DGGI, Zonal Unit, Meerut will be assigning marks to various eligibility parameters like turnover, number of years of relevant experience etc. of such L-1 bidders and work will be awarded to the bidder who score highest marks, amongst the L-1 bidders.

1.13 **Refund of EMD:**

1.13.2 The EMD of all the bidders will be refunded within a period of one month after finalization of the award of contract.
1.13.3 No interest will be allowed on the Earnest Money from the date of its receipt until it is refunded.

1.14 **Contract Agreement:**

The bidder shall, if his tender is accepted, enter into and execute an agreement in the form prescribed when called upon to do so, with such modifications as agreed upon prior to the date of acceptance of the tender and until the formal agreement is prepared and executed, this tender together with the written acceptance shall form a binding contract between the buyer and the contractor. All costs, charges and expenses including stamp duty in connection with the contract as well as preparation and completion of agreement shall be borne by the bidder.

1.15 **Jurisdiction:** The jurisdiction of all suits/proceedings arising out of this contract, arbitration matters shall be at Meerut.
SECTION-II

2.1. Other conditions/Responsibilities of the Contractor (agency)

(1) The service providers should have arrangements for establishing contact and round the clock service.

(2) The vehicles shall be provided on any day including Saturday, Sunday & Holidays, as required by hirer.

(3) A daily record indicating time and mileage of the vehicle shall be maintained in a log book.

(4) The vehicles provided should be commercially registered vehicles.

(5) The vehicle provided should be new or not be older than two years (i.e. beyond June, 2018) model and without any accident history, in excellent and neat interior, exterior and running condition and the same should also be maintained well during the period of hire.

(6) The registered office of the agency should be located in Dehradun. An attested copy of the registration certificate of offices in Dehradun shall be enclosed.

(7) In case of partnership firms, a copy of the partnership agreement, or general power of Attorney duly attested by a Notary, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(8) The agency must have a minimum of five years' experience in supplying taxis to reputed private Companies/Public Sector Companies/Banks/Central and State Government Departments. Proof of at least two contracts relating to supplying of taxi services to Central Government/State Government/PSU’s/Bank/reputed private firms in last three years along with attested copies of the supply order be enclosed with the tender document.

(9) The agency must provide the registration details of the vehicle offered with the bid. DGGI may ask the agency to produce the original RCs at the examination of technical bid.

(10) The vehicle provided should not be below than 2018 models and should not have preferably run for more than 50000 Kms. The Vehicles found to be below than 2018 model may attract penalty, as deemed appropriate, by the Department.

(11) The vehicles should require to be comprehensively insured.

(12) In case of any complaint from the users regarding poor upkeep, maintenance or any misbehavior of the driver would attract a cut from the bill for that day(s) on pro rata basis @25% in first instance, 50% in the second instance and removal of driver and/or vehicle from the fleet on the third instance either from per day rate or on pro rata basis.

(13) 10% of the daily amount will be deducted in case of delayed reporting by the driver and Rs. 1000/- per day will be deducted in case of non-availability of vehicle on any day during hiring of vehicle on monthly basis.
(14) The vehicles provided should comply with legal requirements viz. Road tax, commercial tax, Insurance etc. It is the sole responsibility of the service provider to obtain all the necessary clearance and permissions from RTO and any other agencies and in case of any default no charges will be paid by the hirer.

(15) The driver should have valid driving license and comply with all the relevant laws in force and he should be adequately experienced and maintain decency, politeness, neat dress and good habits. Further, He should be in uniform, Dark Grey in colour, which shall be provided & maintained by the service provider.

(16) The driver should be equipped with a functional mobile phone at the service provider's cost, for contact purpose. Driver should be well versed with the route and locations in western Uttar Pradesh and NCR.

(17) Once hired, the vehicle will not be put to use for any other purpose, and the Vehicle and driver will work under the overall supervision of the Hirer.

(18) The Service Provider and driver shall be bound to carry out the instructions of the hirer as well as the officers assigned to the vehicle.

(19) In order to ensure day-to-day functionality of hirer, service provider shall not keep changing or rotating vehicle and driver, except if the hirer so indicates in case of any eventuality or unsuitability.

(20) The service provider will comply with labor laws in force and all liabilities in this connection shall be responsibility of the service provider.

(21) As far as possible, the same car will be deployed and the driver would not be changed without any prior notice.

(22) Contract charges includes Monthly salary of the driver, repairs and maintenance of vehicle, insurance; fuel etc. and also any other incidental expenses in relation to the care to be provided by the service provider.

(23) The vehicle should invariably reach at the appointed time and place when called, should be sent with full fuel tank, in washed up clean outer and interior condition.

(24) If the contract is awarded. The service provider will provide to the department, the complete details of vehicle, certified copies of the RC book, Comprehensive insurance policies as well as full details of deployed driver, his address and copy of his driving license.

(25) A log book specifying daily reporting and relieving times as well as daily opening & closing meter reading shall be maintained for the vehicle. The service provider shall provide copy of log book along with the remarks, if any of the officers/ departments to whom the vehicle has been assigned along with the bill.

(26) The Hirer will not be under any obligation, legal or otherwise, to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognizes no employer-employee relationship between the department and the personnel deployed by the service provider. The department shall not be responsible financially or otherwise for any injury to the vehicle or driver or person deployed by the service provider during the course of hire.
(27) Vehicle should be kept with sufficient stock of fuel. However, in case of any emergency, if any officer refuels on payment from his pocket, the same should be reimbursed by the Contractor as soon as possible.

(28) In case of any accident, any and all the claims and damages arising therefrom shall be met by the service provider.

(29) The service provider shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the service provider, of his staff or any person under his control whether in respect of accident / injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.

(30) In the event of the hired vehicle developing snags, the service provider will ensure that a replacement vehicle is provided on priority.

(31) The contractor shall ensure that its personnel shall not at any time, without the consent of the Additional Director General, DGGI, Meerut Zonal Unit, in writing, divulge or make known any matter or transaction undertaken or handled by the department and shall not disclose to any third part any information about the affairs of the office of the Additional Director General, DGGI, Meerut Zonal Unit. This clause does not apply to the information, which becomes public knowledge.

(32) In case of dispute the decision of the Additional Director General, DGGI, Zonal Unit, Meerut shall be final and binding.

(33) A declaration regarding acceptance of the above mentioned terms and conditions is to be uploaded along with the technical bid.

2.2 Statutory / Labour Legislations / Labour welfare Obligations:

(a) The Service Provider shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the Service and death while on service and shall not hold the Additional Director General, DGGI, Zonal Unit, Meerut responsible in respect of any claim made by any person for any reason whatsoever. The service provider shall be solely responsible for reporting to the Additional Director General, DGGI, Zonal Unit, Meerut and concerned authorities immediately of any serious or fatal accident.

(b) The Statutory compliances including those pertaining to Motor Vehicle Act, Pollution Act and other legislations as applicable from time to time, with regard to vehicles & persons engaged by the contractor (service provider) for service in the office of the Additional Director General, DGGI, Zonal Unit, Meerut, are the responsibility of the contractor.

(c) The Additional Director General, DGGI, Zonal Unit, Meerut shall not bear any damage/claim of any nature.
2.3. PAYMENT:

(a) Payment of the bills will be made to the contractor on a monthly basis, based on actual services rendered in the previous month. Actual parking charges, toll charges etc. will be reimbursed along with the hiring charges bill on production of the receipts.

(b) No Advance Payment will be made.

(c) The contractor has to submit invoices/bills on the 5th of the following month for the services rendered in the preceding month.

(d) The department would normally make the payment within a month of the submission of the bills along with all the supporting documents to the satisfaction of the Additional Director General, DGGI, Zonal Unit, Meerut. No Interest would be payable in case of any unavoidable delay in settling the bills, though the department would endeavor to settle within a month. No other claim on whatever account shall be entertained by the Additional Director General, DGGI, Zonal Unit, Meerut. TDS at the rates applicable shall be deducted U/S 194 (c) of Income Tax Act 1961 on the whole amount.
ANNEXURE – II (A)

Offer Letter

To,

The Additional Director General,
Directorate General of Goods as Service Tax Intelligence,
Zonal Unit Meerut, Ground Floor,
Opposite Saheed Smarak (Near Ashok Ki Lat),
Delhi Road, Meerut [U.P.], Pin- 250002,

Sir,

Sub: Tender for hiring of vehicle on contract basis for office of DGGI, Dehradun Regional Unit – Reg.

Ref. No: .........................

With reference to your Tender Notice calling for offers for providing vehicles on contract basis for official purpose in the office of Directorate General of Goods and Service tax Intelligence, Regional Unit, Dehradun, I/We hereby submit my/our offer as follows:

1. Technical Bid: Annexures – I, II [B], III, IV along with EMD of Rs. 10,000/- by DD No..........................dt..............& other supporting documents Page No..........to ........

2. I hereby undertake to abide by various terms and conditions contained in the tender document.

3. I also certify that the details furnished in the bids, various enclosures and other documents are true and correct submit the Price Bid for

__________________________________________________________________________

and related activities as envisaged in the Bid document.

2. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them.

3. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes (except GST) fees, levies, etc.

Date: ............................................

Yours faithfully,

Signature and stamp of the Owner/ bidder/
Authorized Signatory with complete Name,
Address, Contact No. [s], including Mobile No.
Tender Acceptance Letter (To be given on company letter head)

To,                    Date:

The Additional Director General,
Directorate General of Goods as Services Tax Intelligence,
Zonal Unit Meerut, Ground Floor,
Opposite Saheed Smarak (Near Ashok Ki Lat),
Delhi Road, Meerut (U.P.), Pin- 250002,

Sir,

Sub: Acceptance of Terms & Conditions of Tender for hiring of vehicle—Reg.

Tender Ref. No: ......................................

1. I/We have downloaded the tender documents for the above mentioned “Tender” from the website name ____________________________ as per your advertisement, given in the above-mentioned website.

2. We hereby certify that I/We have read the entire terms and conditions of the tender documents including its annexures which form part of the contract agreement, and I/We shall abide hereby by the terms & conditions/ clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

4. We hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking.

5. We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality / entirely.

6. We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect / untrue or found violated, then your department /organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Signature and stamp of the Owner/ bidder/ Authorized Signatory with complete Name, Address, Contact No. (s), including Mobile No.
## ANNEXURE-III

**TECHNICAL BID**

**Tender for hiring of vehicles on contract basis**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of the bidder Firm/Company</td>
</tr>
<tr>
<td>2.</td>
<td>Address of the Firm/company (With Tel. No. and email )</td>
</tr>
<tr>
<td>3.</td>
<td>Status of Ownership (Proprietary / Partnership / Company)</td>
</tr>
<tr>
<td>4.</td>
<td>Name &amp; Address of the Proprietor/ Partners/ Directors (with mobile number) <em>Local service provider will be preferred.</em></td>
</tr>
<tr>
<td>5.</td>
<td>Contact Person (s) (with mobile number)</td>
</tr>
<tr>
<td>6.</td>
<td>PAN No. of Firm / Company (upload copy)</td>
</tr>
<tr>
<td>7.</td>
<td>GST Registration No. upload copy of Registration certificate</td>
</tr>
<tr>
<td>8.</td>
<td>Vehicles are owned by the bidder, in case of No, detail the mode of arrangement. Yes/No</td>
</tr>
<tr>
<td>9.</td>
<td>Annual turnover of previous two financial (Up-load the copies of profit &amp; loss a/c balance sheet, and Income Tax returns), if any.</td>
</tr>
<tr>
<td>10.</td>
<td>Details of the experience in the field (Up-load the copy of job order/certificate), if any</td>
</tr>
</tbody>
</table>

**Complete details of the vehicles offered:**

<table>
<thead>
<tr>
<th>Category</th>
<th>No. of vehicles</th>
<th>Type of vehicle/model</th>
<th>Year of Manufacture of vehicle</th>
<th>Colour of vehicle</th>
<th>Registration No. of vehicle</th>
<th>Weather the vehicle is registered as commercial vehicle (upload copy of RC of each vehicle)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational Vehicle</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Yes/No</td>
</tr>
</tbody>
</table>

**DECLARATION**

I/We hereby certify that the information furnished above is full and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage, the company / firm will be blacklisted and will not have any dealing with the Department in future.

Signature and stamp of the Owner/ bidder/ Authorized Signatory with complete Name, Address, Contact No. (s), including Mobile No.
ANNEXURE-IV

UNDERTAKING BY THE BIDDER

1. I/We undertaking my/our firm M/s ..........................................................
   .......................................................... has not been blacklisted by any
   Govt. Department/ Public Sector Undertaking/ Autonomous Body.
2. I .............................................................................. Son / Daughter / Wife of Sh....
   ............................................................................ Proprietor / Partner / Director /
   Authorized signatory of M/s ............................................................... am
   Competent to sign this declaration and execute this tender document.
3. I/we have carefully read and understood all the term and conditions of the
   tender and undertake to abide by them.
4. The information / documents furnished along with the above application are
   true and correct to the best of my knowledge and belief. I/We, am/ are well
   aware of the fact that furnishing of any stage besides liabilities towards
   prosecution under appropriate law.
5. I/We abide by all the statutory compliances including those pertaining to Motor
   Vehicle Act, Pollution Act and other legislations as applicable from time to time,
   with regard to vehicles & persons engaged by the contractor (service provider)
   for service in the office of DGGI, Dehradun Regional Unit are the responsibility
   of the contractor and shall be fully & solely responsible for any violation.
6. I/We understand that in case any deviation is found in the above statement at
   any stage, my/our concern/ firm/ co. shall be blacklisted and shall not have any
   dealing with the Department in future.

Date:
Place:

Signature and stamp of the Owner/ bidder/ Authorized Signatory with complete Name,
Address, Contact No.