



भारत सरकार

GOVERNMENT OF INDIA

प्रधान आयुक्त का कार्यालय

OFFICE OF THE PRINCIPAL COMMISSIONER

केन्द्रीय वस्तु एवं सेवा कर , कोलकाता दक्षिण आयुक्तालय

KOLKATA SOUTH CGST & CX COMMISSIONERATE

वस्तु एवं सेवा कर भवन, दुसरा तल, 180, शांतिपल्ली, आर. बी. कनेक्टर, कोलकाता – 700 107

GST Bhawan (3<sup>RD</sup> Floor), 180 Shanti Pally, R. B. Connector, Kolkata – 700 107

Phone No. 033-2441-6930/6896: Fax No. 033- 2442-9976

C.No. II(39)02/HQ POOL/Swachhata/CGST&CX/Kol(S)/2022/5414-29 Dated : 13/07/2022

### Tender Notice

The Principle Commissioner of CGST & CX, Kolkata South Commissionerate invites sealed Tenders under two-bid system from reputed and experienced agencies for the -

(A) Construction of 03 toilets and 08 urinal systems with internal dimension of 12ft x 8ft for each category -

Category 1. For boys 01 toilet and 03 urinal Systems,

Category 2. For Girls 01 toilet & 03 urinal Systems.

Category 3. For staff 01 toilet-cum-bathroom & 02 urinal systems,

fully furnished with commodes, taps, basins, walls with glazed tiles and floor with anti-skid tiles, electrical fitting and other modern necessary accessories etc. alongwith Septic tank.

(B) 1000 ft. Borewell alongwith a submersible pump and 1000 litres overhead P.V.C storage Tank with provision of water supply to all toilets, urinal systems, basins etc.

(C) Installation of 01 (one) water purifier of 08 ltrs. storage capacity for drinking water with necessary accessories, the above construction and installation work will be done at the premise of the Nivedita Shiksha Niketan, Vill&P.O- Digbria, P.S.- Mandir Bazar, Dist- South 21 Parganas, 743395 under Swachhata Action Plan (SAP), 2022-23.

The above works should be carried out in accordance with the Scope of the Work and General Terms & Conditions of this Tender Notice as mentioned in the ANNEXURE-A & B.

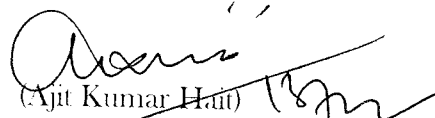
Tender Process:-

1. Interested bidders/parties should submit their bids/tender documents duly signed and stamped as per two bid system i.e. Technical Bid as per "Annexure B & C" and Financial Bid

as per "Annexure-D" separately in two different sealed envelopes. These envelopes shall be superscribed as "Technical Bid" & Financial Bid and put inside a bigger envelope which shall be superscribed as "Quotation for Construction of toilets and provisioning of drinking water facility" and addressed to the Pr. Commissioner, CGST & CX, Kolkata South Commissionerate, GST Bhawan, 180, Shantipally, Kolkata-700107.

2. The quotations should be submitted in the **Tender box kept at Headquarter Pool, CGST & CX, Kolkata South Commissionerate, 3<sup>rd</sup> floor (Room No.319), GST Bhawan, 180, Shantipally, Rajdanga Main Road, Kolkata-700107.**
3. For any query or clarification bidders may contact to the Superintendent of Headquarters Pool at Room No.319 of the above mentioned address.
4. The quotations should reach this office latest by on or before **5 p.m. on 27.07.2022.**
5. Incomplete quotations or bids not accompanied with the required and supporting documents or quotations not contained in a sealed envelope duly super scribed or received later than stipulated time shall be summarily rejected without assigning any reason and without any communication.
6. The Technical Bids shall be opened on **28.07.2022 at 12:30 pm** by the members of Tender Opening Committee in presence of the Assistant Commissioner (HQ Pool) at his chamber. The Tenderes Bidders who wish to be present at the time of opening of tender may present themselves or authorize their representative with authorization letter. The Financial Bids shall be opened on the same day, of only those bidders whose Technical Bids are qualified and the lowest bidder, fulfilling all the criteria, shall be chosen based on the amount/rate quoted.
7. The Pr. Commissioner of CGST & CX, Kolkata South Commissionerate reserves the right to postpone and or extend the date of receipt opening of quotations or to withdraw the same, without assigning any reason thereof.
8. The Pr. Commissioner of CGST & CX, Kolkata South Commissionerate reserves the right to reject any tender without assigning any reasons.
9. Selected Bidder shall submit his declaration "ANNEXURE - F" regarding acceptance of terms & conditions of tender and the tendered amount.
10. The complete tender document with all Annexures A,B,C,D&E are available on [www.cgst.com](http://www.cgst.com) and can be downloaded free of cost. In case of any difficulty, the Superintendent(HQ Pool), Office of the Pr. Commissioner of CGST & CX Kolkata South Commissionerate, GST Bhawan, 180, Shantipally Rajdanga Main Road, Kolkata-700107 may be contacted on any working day during office hours.(Contact Number-91-332441 6916)

Encl: Annexure-A,B,C,D & E.

  
(Ajit Kumar Hait)

Joint Commissioner (Hdqs.)  
CGST & CX, Kolkata South Commissionerate.

(Scope of work)

The bidder should construct, plumbing works of Construction of 03 toilets and 08 urinal systems (For boys 01 toilet and 03 urinal Systems & For Girls 01 toilet & 03 urinal Systems and 01 toilet-cum-bathroom & 02 urinal systems for staff with wash basin facility) fully furnished with its commodes, taps, basins, walls with glazed tiles and floor with anti-skid tiles, electrical fitting and other modern necessary accessories etc. along with Septic tank, 1000ft. Borewell along with a submersible pump of 1 HP with reputed brand (Crompton/CRI & like) and Installation of 1000 litres overhead P.V.C storage tank of a reputed brand with provision to water supply to all toilets/bathrooms/ urinal systems with electrical works/fittings/paintings, Installation of a water purifier machine of 08 ltrs. storage capacity for drinking water of a reputed brand (Aquaguard/Kent & like) with necessary accessories at the premises of Nivedita Shiksha Niketan, Vill & P.O- Digbria, P.S.- Mandir Bazar, Dist- South 24 Parganas, Pin - 743395.

1. The proposed toilet should be constructed by the bidder using a good quality bricks & completed with plastering using cement of a reputed brand (ACC/Ambuja Ultra Tech/Lafarge & Like). The internal dimension of Septic tank should be 1.5ft x 5ft x 6ft.
2. The walls and plastering of tiles and urinal systems constructed toilets that are of a good quality & reputed brand (i.e. ACC/Ambuja Ultra Tech/Lafarge & Like).
3. The doors should be provided in the toilets with PVC doors of thickness 7.5mm of a reputed brand along with all good quality hardware.
5. The bidder should complete all the plumbing works required in the toilets & also provide the Washbasin, Mirror, Indian type commode with flush tank, Health faucet & the taps having high durability. The plumbing materials items provided should be of a reputed brand (Hmdware, Parryware & like).
6. The bidder should complete all the electrical works required in the toilets including lights. The electrical materials/items provided should be of a reputed brand (Finolex, Siemmens, Polycab, anchor, Orpat).
7. The bidder should undertake painting of the toilets using paint of a reputed brand (i.e. Berger, Dulux & like).
8. The bidder should install a water purifier machine of 08 ltrs. storage capacity for drinking water of a reputed brand (Aquaguard/ Kent & like).
9. A sample of the materials to be provided for the project should be shown to the Superintendent Hdqrs. of CGST & CX, Kolkata South Commissionerate before the work is executed. The colour of the paint to be used will be decided in consultation with the Superintendent Hdqrs. of CGST & CX, Kolkata South Commissionerate.
10. Any other technical requirements beyond the scope of the above referred specifications may be brought to the notice of Superintendent Hdqrs. of CGST & CX, Kolkata South Commissionerate as well as authority of Nivedita Shiksha Niketan, Vill & P.O- Digbria, P.S.- Mandir Bazar, Dist- South 24 Parganas, Pin - 743395.

(General Terms & Conditions)

1. The bidder have to complete the whole work within 40 days from the date of awarding of contract; failing of which will attract penalty @1% of the project cost on daily basis.
2. The bid should be accompanied with an Earnest Money deposit of Rs.25,000/- (Rupees twenty five thousand) only in the form of D.D addressed to the "Pay & Accounts Officer, CGST, Kol-1 Commissionerate". The EMD of the unsuccessful bidder will be returned within 10 days of finalization of the Tender. The EMD of the successful bidder will be returned on successful completion of the project.
3. The Contractor should submit complete rates/quotations only after satisfying each and every condition laid down in the Annexures enclosed.
4. The contractor shall take all possible precautions to prevent any unlawful/disorderly conduct or act of the employee or workers deployed.
5. All the necessary documents as required in the General Terms & Conditions and Annexure-"B" should be enclosed with their Technical bid.
6. The Financial bid should cover the pricing of the project including all material, labour charges & taxes. Rates shall be quoted in figures & words & in the two rates; the rates quoted in words will prevail.
7. Payments will be made to the bidder in full only on successful completion of the project & on due certification of the proper authority – the headmaster of Nivedita Shiksha Niketan, Vill & P.O- Digbria, P.S.- Mandir Bazar, Dist- South 24 Parganas, Pin-743395 & authority of the CGST & CX, Kolkata South Commissionerate for monitoring the project shall be at liberty to withhold any payments in full or in part for any default in supply or installation of the project.
8. Any defect due to reasons pertaining to construction or use of poor quality material within a period of 0.5 years after completion of the project will be liability of the contractor and he has to repair it free of cost.
9. Intending contractors/bidders are advised to inspect and examine the site and its surrounding and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent upon any misunderstanding or otherwise shall be allowed.
10. The Contractor/bidder shall be responsible for arranging, storing and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by bidder implies that he has read the notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local condition and rates at which stores, tools and plant, etc. and other factors having a bearing on the execution of the work. Cost of the site visit shall be borne by the bidder.

TECHNICAL BID

| Sl No. | Details  |  |
|--------|--|--|
| 01.    | Name of the Organization   |  |
| 02.    | Telephone No. of the Organization  |  |
| 03.    | Contact person with Mobile No.   |  |
| 04.    | PAN No. of the Firm (copy to be enclosed)  |  |
| 05.    | Trade licence (copy to be enclosed)  |  |
| 06.    | GST registration No.<br>(copy to be enclosed)  |  |
| 07.    | Details of EMD (copy to be attached)   |  |
| 08.    | Income Tax Return for the last 03 years.(copy to be attached)  |  |
| 09.    | Experience in providing services like<br>construction, renovations to PSU / Govt. Organisation<br>in last three (3) years. Copies of the contract papers<br>and performance certificates to be attached. |  |
| 10.    | Any other information considered necessary.  |  |

Signature of authorized signatory with date

Declaration

I/We hereby certify that the information furnished above is full and correct and best of my/our knowledge. I/We understand that in case any deviation is found in above statement at any stage, the company/firm will be blacklisted and will not deal with the department in future.

Signature of Authorized Person

**(FINANCIAL BID)**

(To be enclosed in a separate sealed envelope which shall be super scribed 'Financial Bid')

1. Name of the Tenderer:-
2. Full address (with Telephone & FAX Number):-
3. Cost of the construction containing details of materials, labour cost, taxes any other charges etc.

Rates should be indicated in both figures and words. If there is any difference between the two said rates, the rates quoted in words will prevail.

| Sl. No. | Description of work   | Quoted Cost including taxes and other charges (in digits) | Quoted Cost including taxes and other charges (in words) |
|---------|---|---|--|
| 1       | Construction of 02 toilets and 08 urinal systems For Boys 1 toilet and 08 urinal Systems & For Girls 01 toilet & 05 urinal Systems and 01 toilet-cum-bathroom & 02 urinals for staff with wash basin facility) with electrical fitting and modern necessary accessories. 1000ft. Borewell along with a submersible pump and 1000 litres overhead P.V.C Storage Tank with pipe fittings, Installation of one water purifier of 05 ltr capacity with necessary accessories.<br>(Details given in the Tender Notice) |   |  |

**DECLARATION:-**

I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case, any deviation is found in the above statement at any stage; I/We shall be blacklisted and will not be permitted to have any dealings with the department in future. It is further submitted that the areas specified in the Tender has been verified and found correct. I/We shall not raise dispute in the areas specified in case contract is awarded to me/us.

Signature of authorized signatory with date

Name:-

Designation:-

Name of firm:-

Address:-

Office Seal:

DECLARATION REGARDING ACCEPTANCE OF TERMS AND CONDITIONS  
CONTAINED IN THE TENDER DOCUMENT

To  
The Pr. Commissioner  
CGST & CX, Kolkata South  
Commissionerate Kolkata.

Sir,

I have carefully gone through the Terms and Conditions contained in the Tender Notice issued under C.No. II(39)02/HQPOOL/SAP/CGST&CX/Kol(S)/2022 dated ..... regarding construction of Toilets and provisioning water facility at the school campus of Nivedita Shiksha Niketan, Vill&P.O- Digbria, P.S.- Mandir Bazar, Dist- South 24 Parganas, 743395 under Swachhata Action Plan (SAP) by CGST & CX, Kolkata South Commissionerate, GST Bhawan, 180, Shantipally Rajdanga Main Road, Kolkata-700107. I declare that all the Terms and Conditions of this Tender Notice are acceptable to me my Company firm. My Company firm does not have any terms and conditions of its own in respect of application being submitted. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours Very Truly,

Signature of authorized signatory with date

Name:-

Designation :-

Name of firm:-

Address:-

Office Seal