

	<p style="text-align: center;">भारत सरकार GOVERNMENT OF INDIA सहायक निदेशक का कार्यालय OFFICE OF THE ASSISTANT DIRECTOR राजस्व आसूचना निदेशालय, क्षेत्रीय ईकाई, पटना DIRECTORATE OF REVENUE INTELLIGENCE, REGIONAL UNIT, PATNA</p>	<p style="text-align: center;">‘मलयनिल’, श्रीमती मंजू पांडेय का मकान, गोल कोचिंग सेंटर के सामने, बुद्धा कॉलोनी मेन रोड, पटना – 800001 ‘MALAYNIL’, House of Smt. Manju Pandey, In front of GOAL Coaching Centre, Budha Colony Main Road, Patna - 800001 TELEPHONE No. 0612- 2520103/0612-2520104 Email : dripru-bih@nic.in</p>
DRI F. No. : DRI/LZU/PRU/700(i)/Hired Vehicle -01/2020/650 → 653		Dated: 10.06.2022

TENDER NOTICE

NOTICE FOR INVITING E-TENDER FOR HIRING OF VEHICLES FOR A PERIOD OF ONE YEAR FROM 01.08.2022 TO 31.07.2023 IN THE OFFICE OF THE DEPUTY DIRECTOR, DIRECTORATE OF REVENUE INTELLIGENCE, REGIONAL UNIT, PATNA

“E-tenders are invited from the reputed taxi operator/service providers for hiring of below mentioned vehicles as model, period of validity of awarding tender, financial limit, distance limit and station mentioned below on monthly basis (exclusive of GST, if any) from service providers for offices as per given below in table. The tender documents can be downloaded from the official website <https://eprocure.gov.in/eprocure/app> in (CPP Portal), www.cbic.gov.in and www.dri.nic.in from 11.06.2022. However, the online bids have to be submitted only on <https://eprocure.gov.in>:-

Sr. No.	Type	Nos. of Vehicles required	Vehicles to be used for (days/Kms)	Cost Ceiling
01.	SUV (Innova Crysta, Marazzo, Ertiga etc.) or equivalent (petro/diesel)	02 (Two)	25-26 days a month @ 12 hrs. per day (Day/Night) maximum of 2000 Kms. on a monthly basis (reckoned from place of reporting to place of release including Sunday & other holidays) Vehicle should preferably not be more than 03 years old.	Rs. 50,000/- Maxm. (Per Month) excluding GST

02. The interested Service providers/Car operators/firms who comply with the Terms and Conditions (as mentioned in Annexure – C) of this tender are requested to submit their tenders in two separate parts i.e., (i) Technical Bid (ii) Financial Bid as per the below mentioned time schedule. The proforma for Technical Bid and Financial Bid are prescribed in Annexure-A and Annexure-B respectively of this tender.

TIME SCHEDULE FOR TENDER

Sl.No.	Particulars	Date & Time
1	Starting date of submission of quotation	11.06.2022 : 18.00 Hrs.
2	Bid Submission last date	24.06.2022 : 12:00 Hrs.
3	Bid Opening date	25.06.2022 : 11:30 Hrs.

03. The tenders/quotations received unsigned /incomplete and /or submitted/received after the due date shall be summarily rejected. The Competent Authority, reserves the right to accept or reject any or all tenders without assigning any reason thereof. No correspondences in this regard will be entertained.

Enclosures:

1. Technical Bid & Financial Bid (Annexure – A & B)
2. Terms and Conditions (Annexure – C)



10-06-2022

Praveen Kumar
Deputy Director

Copy to:-

1. Web Master, CBIC for uploading the same in the website of CBIC.
2. Web Master, DRI Hqrs, New Delhi with request to upload the same in the official website of DRI.
3. Nodal Office, DRI, LZU with request to upload the same on <https://eprocure.gov.in> portal.
4. Notice Board of DRI, Regional Unit, Patna.

TECHNICAL BID

1.	Name of firm/Company/AGENCY (Copy of Shop Act/Company Registration Certificate should be enclosed, if available)			
2.	Name and Address of bidder or firm:			
3.	Mobile no. of Bidder:			
4.	PAN No. (enclose self attested copy of proof)			
5.	Service Tax/GSTI No. (enclose self attested copy of proof)			
6.	Name of the Vehicle:			
7.	Details of Earnest Money for each cluster :-			
	(i) Name of the Bank			
	(ii) B.D.No. & Date			
	(iii) Amount (Earnest Money)			
8.	Whether providing new vehicle (write YES OR No)			
9.	Name/Model and year of manufacture of Vehicle, Please give detailed information of Commercially registered.	Vehicle Name/Model	Year manufacture	Whether Commercially registered or not
10.	RC Book No. for each vehicle (enclose self attested copy of proof)			
11.	Kms. Run by the vehicle upto date of filing of tender			
12.	Whether blacklisted by any Central/State Government or Central/State Government under takings? If blacklisted, indicate details.			
13.	Whether convicted any court of law? If convicted, indicate details and enclosed a self attested copy of court's order.			
14.	The service provider must have five numbers of vehicles in the name of his own firms that they can provide the vehicle in case of exigency. (Write YES OR NO) enclose copy of proof			
15.	Extra Kilometre charge in Rs./Km, if Kilometre exceeds 2000 in a month			

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any state; I/we will be blacklisted and will not have any dealing with the Department in future.

Signature

Name of Authorized Signatory with date, Seal/Stamp

Annexure-B

FINANCIAL BID

PRICE/FINANCIAL BID DOCUMENT

1.	Name, Address and Telephone No. of Tenderer	
2.	Name and address of the Proprietor/Partner/Directors	
3.	Rate per Car (Exclusive of GST)	
Category of Car	Rate in Rs. ((Exclusive of GST)	Extra Km. Charge in Rs./Km.

“I have read the terms & conditions of the Tender Notice.”

Signature

Name of Authorized Signatory with date

Seal/Stamp

TERMS & CONDITIONS:

1. The Tender shall be submitted in two parts i.e Technical Bid & Financial Bid (i.e. Annexure-A & B).
2. **The Financial Bids of only those bidders shall be opened, whose Technical Bids are qualified. The format of the technical bid and financial bid is enclosed as Annexure –A and Annexure – B.**

Following documents should be submitted with the bid:-

- (i) Scanned copy of the entire Tender documents, signed on all pages.
 - (ii) Scanned copy of PAN No. of owner of the vehicle.
 - (iii) Scanned copy of the Driving Licence of driver of the vehicle.
 - (iv) Scanned copy of GST Registration No., if applicable or an undertaking that not liable to pay GST.
 - (v) Scanned copy of the Registration Certificate of the vehicle.
 - (vii) Scanned copy of all necessary documents as required in Annexure-A & Annexure-B.
3. Earnest Money and Performance Security:
 - (i) Earnest Money Deposit (EMD): An earnest Money Deposit, as per aforesaid schedule will have to be submitted while applying for the contract in the form of Demand Draft in favour of DDO, Directorate of Revenue Intelligence, Zonal Unit, Lucknow for the amount of Rs. 5000/- without which the quotation will not be considered. The demand draft in original has to be reached to the office of the Deputy Director, DRI Regional Unit, Patna located at Malaynil, Main Road, Budha Colony, Patna -800001 before opening of technical bid. However, scanned copy of Demand Draft has to be uploaded as proof of EMD in technical bid on CPPP. The EMD amount will be returned to the unsuccessful bidders after the finalization /completion of tender.
 - (ii) Performance Guarantee (Security Deposit) : The successful bidder will be wholly and solely responsible for any damage/levy/claim and will be liable to pay the said damage/levy/claim. In this context, the successful bidder will deposit Rs. 10,000/- (Rs. Ten thousand only) as performance security which is non-interest bearing in the shape of Bank Guarantee issued by a Nationalized Bank only drawn in favour of the DDO, Directorate of Revenue Intelligence, Zonal Unit, Lucknow payable at Lucknow. The said performance security will be deposited at the rate of Rs. 10,000/- per vehicle. The Security deposit will be forfeited, if during the period of contract the services of the contractor are found to be unsatisfactory in any respect, and/or towards any damage cause due to negligence of the contractor or his employees. This forfeiture will be in addition to any action by the department that the contractor firm may invite upon themselves due to any of the reasons.

4. The rate quoted should be for a commercially registered vehicle that is new or up to three years old and without any accident history, and should be in good running condition and comprehensively insured with pollution control certificate or any other Certificate required as per law. New seat cover/towels and fan at the rear seat will have to be provided by the owner. Preference may be given to the newer Vehicle offered.
5. The vehicle shall be provided immediately on any day/night, including Saturday, Sunday and Holidays, if required based on urgency of work.
6. Zero based mileage i.e mileage starting and ending at/from duty or drop off location shall be adopted for the purposes of calculating of the kilo meters.
7. The bidder should have arrangements for establishing contact and round the clock service.
8. The service provider has to bear all charges viz. Charges of driver, repairs and parking, maintenance of vehicles, insurance, all taxes as per Motor Vehicle Act/State Govt./Central Govt. Cost of fuel, lubricants and other incidental expenses in running and maintenance of the vehicles and any penalty, fine etc. levied.
9. The bidder should be registered with the GST Department and hold GSTIN, GST will not be reimbursed, if the service provider fails to produce proof of payment of GST. Offered vehicle should be in the name of Proprietor of the Firm, otherwise the bidder will be rejected on Technical Ground
10. The billing will be done on monthly basis and bills to be submitted in triplicate by the 5th of the succeeding month. No interest is payable on the billed amount in any circumstances.
11. The vehicle provider should comply with laws in force in India.
12. The driver should have valid driving licence and comply with all the relevant laws in force and he should be adequately experienced, and maintain decency, politeness, neat dress and good habits.
13. The driver should be equipped with a functional mobile phone at the bidder's cost, for contact purposes. Drivers of the vehicles should be well conversant with the routes and locations in Bihar and Jharkhand and its surroundings areas. Driver/service provider shall maintain log-book with vehicle indicating the day to day running of the vehicle.
14. Once hired, the vehicle will not be put up to use for any other purpose and the vehicle and driver will have to work under the overall supervision of the department. The hirer will supply the vehicle themselves from their own fleet and not owned by someone else. The hirer will also ensure that they will not supply the vehicle which is owned by the employees of the department.
15. In order to ensure day today functionality of hirer, once hired, service provider shall not keep changing rotating vehicle and driver, except if the hirer so indicates in the case of eventuality or unsuitability.

16. The bidder will comply labour laws in force and all liabilities in this connection will be borne by him.
17. If the contract is awarded, the bidder will provide to the department, the complete details of the vehicles, certified copies of RC books, comprehensive insurance policies as well as full details of deployed driver, his address, copy of driving licence.
18. The department will not be under any obligation, legal or otherwise, to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognizes no employer-employee relationship between the department and the personnel deployed by the service provider. The department shall not be responsible financially or otherwise for any injury to the vehicle or driver or person deployed by the service provider during the course of hire.
19. In case of any accident, any and all the claims and damages arising there from shall be met by the service provider.
20. The service provider shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the service provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof.
21. In the event of the hired vehicle developing snags the service provider will ensure that a replacement vehicle is provided on priority and in case of failure to make alternative arrangement, the Department will be liberty to hire other vehicle and the cost incurred on account of such hiring shall be at the expense of the service provider.
22. The department reserves the right to charge penalty, Rs. 500/- per hour of delay for non provision of vehicle in time, and Rs. 500/- per instance of mis-behaviour of driver. A penalty of Rs. 500/- per day may also be levied if vehicle provided fails to meet above terms & conditions on any day.
23. On approval of Tender/quotation, the vehicle must be supplied within a **07 days period**. The department reserves the right to terminate the contract without assigning any reason by giving two days notice.
24. No dead mileage would be payable from contractor's premises to starting point and vice versa. A Log Book for the car in the format prescribed by the Ministry, for each of the journey performed, duly signed by the officer (utilised the said vehicle), would be maintained and submitted by the contractor alongwith the bills and duty slips.
25. The quoted rates shall remain firm throughout the tenure of the contract and no revision shall be permissible for any reason.
26. It is obligatory on the part of service provider that the drivers are paid timely and paid not less than minimum wages prescribed under the minimum wages Act from time to time.

27. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the service provider to provide a substitute vehicle / replacement vehicles immediately.
28. Department shall not make any advance payments and payments shall be made only on the basis of monthly bills submitted by the 5th of the succeeding month.
29. The Pr. Additional Director General, Directorate of Revenue Intelligence, Zonal Unit, Lucknow, 2/31, Vishal Khand, Gomiti Nagar, Lucknow, PIN-226 010 reserves the right to require fulfilment of other conditions, not expressly mentioned, which are consistent with use of vehicles on hire with this office and to reject any or all tenders without assigning there for.
30. In case of dispute, the decision of the Pr. Additional Director General, Directorate of Revenue Intelligence, Zonal Unit, Lucknow, 2/31, Vishal Khand, Gomiti Nagar, Lucknow, PIN-226 010 shall be final and binding.