

वित्त मंत्रालय Ministry of Finance
राजस्व विभाग Department of Revenue
कार्यालय आयुक्त Office of the Commissioner
केंद्रीय माल और सेवा कर पंचकूला Central Goods and Services Tax Panchkula
जी एस टी भवन, सेक्टर -25, पंचकूला-134116 GST Bhawan, Sector-25, Panchkula-134116
फोन -0172-2526222 ईमेल: commr-cexpchkl@gov.in

Dated: 03.06.2021

NOTICE INVITING E-TENDER FOR HIRING OF 11 VEHICLES

E-Tenders are invited for and on behalf of the President of India by the Office of the Commissioner, CGST, Panchkula, from the vehicle providers for hiring of vehicles for 01 year from the date contract is finalised/ awarded as per the requirements mentioned in the Schedule below:

SCHEDULE

Type of vehicles	Monthly need	Special Conditions, if any	Number of vehicle required	For the office situated at
Mid sized vehicles, Toyota Innova Crysta	Maximum limit 2500 km and 30 to 31 days in a month	1.White Color 2.With Driver and with fuel	02	GST Bhawan, Sector-25, Panchkula
Mid sized vehicles, Toyota Innova Crysta	Maximum limit 2000 km and 25 to 26 days in a month	1.White Color 2.With Driver and with fuel	02	GST Bhawan, Sector-25, Panchkula
Small sized vehicles among Honda City (model i-DTEC V (diesel) and above/ i-VTEC VX(Petrol) and above) OR Hyundai Verna (CRDi 1.6 SX(Diesel) and above/ VTVT 1.6 SX Option(Petrol) and above) OR Small sized vehicles among Swift Dzire (VDI(Diesel) and above / AMT VXI(Petrol) and above) OR Toyota Platinum Etios (1.4 VXD(Diesel) and above/ 1.5 V(Petrol) and above)	Maximum limit 2000 km and 25 to 26 days in a month	1.White Color 2.With Driver and with fuel	07	GST Bhawan, Sector-25, Panchkula




2. The tender documents will be available on official website of Central Public Procurement Portal <https://eprocure.gov.in/cppp/>, CBIC website 'www.cbic.gov.in' from the date publishing of tender and the bid forms and other details can be obtained from there.
3. Bids shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app> only. They shall be submitted in two parts viz. Technical Bid and Financial Bid. The offers submitted by Post/Courier/ Telegram/Fax/email etc. shall not be entertained.
4. The critical dates for the tender submission and processing are as under:

TENDER CRITICAL DATE SHEET

1.	Tender e-publish Date and Time	03.06.2021 05.00 PM
2.	Bid Submission start Date & Time	04.06.2021 11.00 AM
3.	Bid Submission closing Date & Time	15.06.2021 11.00 AM
4.	Bid opening Date & Time	16.06.2021 11.00 AM

5. Bidders are advised to visit CPPP website regularly till closing date of submission of tender for any corrigendum/addendum/amendment that may be issued.
6. The bidders should follow all the Terms and Conditions provided in Annexures-I, II, III, V, VI and Instructions to Bidder for Online Bid Submission provided in the Annexure- VII for online submission of bids.
7. The Department reserves the right to cancel/modify the tender, postpone the date of opening or to accept or reject any or all the bids, without assigning any reasons.

In case of any query, Sh. Naresh Kumar, Superintendent, (Admn.), CGST Panchkula, GST Bhawan, Sector-25, Panchkula (email naresh-k.g169501@gov.in) may be contacted.


(TULESHWAR PRASAD)
JOINT COMMISSIONER (P&V)

Copy to:

- i. Notice Board.
- ii. Website- E-tendering Portal.

ANNEXURE-I
INSTRUCTIONS TO BIDDERS

1. Bid Submission:

(i) **Where to submit:-** Bid shall be submitted online at CPPP website: <https://eprocure.gov.in/cppp/>. Tenderers are advised to follow the instructions “**Instructions To Bidder for Online Bid Submission**” provided in the “**Annexure-VII**” for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

(ii) **Time line for tender submission:**

The tender documents must be uploaded/ submitted online as per the timeline given in the Notice Inviting Tender.

(iii) **How many Bids:** Not more than one bid shall be submitted by one Bidder.

(iv) **Who can Bid:**

The bidder should have a registered and well-established Taxi Agency/ Firm having sufficient number of latest models of taxi cars for hiring and vehicles should be registered as commercial vehicle. List of vehicles owned by the bidders and the details of the vehicles to be provided to this office must be attached along with the Technical Bids. The bidder should also have registered under GST with valid PAN card and RC book of the vehicle.

Persons in Government service are not eligible to apply for this Tender.

(v) **Bid Security (EMD):-** The tenderer must provide **bid security of Rs.5000/-** (Rupees Five Thousand only), drawn in favour of the “**Pay and Accounts Officer, CGST, Chandigarh**” “**Bid Security (EMD)**” valid for six months, and must reach the tender inviting authority at his the office. Tender not accompanied with bid security is liable to be rejected. However, Public sectors undertaking/ Govt. undertaking firms are exempt from the payment of EMD.

EMD will be returned to all the unsuccessful bidder(s) at the end of the selection process. However, the entire EMD may be forfeited in case the successful bidder withdraws or the details furnished in the bid documents are found to be incorrect or false during the tender selection.

The EMD of the successful bidder will be refunded only after he deposits Performance Security.

The hard copy of original documents of bid security must be delivered on or before Technical Bid opening date / time as mentioned in critical date sheet. Bidders will be treated as non-responsive and their bid will be rejected, at the initial stage itself, if hard copy of Bid Security is not received on or before opening of Technical Bid process.

(vi) **No change in the bid document:-** Bidder who has downloaded the tender from the website www.cbpc.gov.in or Central Public Procurement Portal (CPPP)

