



राजस्व आसूचना निदेशालय

Directorate of Revenue Intelligence

7 वीं मंजिल, डी ब्लॉक, ड्रम शेप बिल्डिंग

7<sup>th</sup> Floor, D-Block, Drum Shape Building

आई.पी. भवन, आई.पी. स्टेट, नई दिल्ली -110002

I.P. Bhawan, I.P. Estate, New Delhi-110002

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DRI F.No.D-27011/02/2018-Admn./Pt.

Dated: - 11.05.2022

**TENDER NOTICE**

The office of Directorate of Revenue Intelligence (Hqrs.), which is under the CBIC, DoR, Ministry of Finance, invites sealed tenders / quotations from the reputed and experienced firms for the disposal of the scrap/unserviceable/obsolete office goods/items like furniture, electricals items etc. in the office of this Directorate at 6<sup>th</sup> and 7<sup>th</sup> Floor of Drum shaped Building, I.P. Bhawan, I.P. Estate, New Delhi - 110002.

**PROCEDURE FOR SUBMISSION OF TENDER/BID:**

- i) The tenders/bid are invited under single bid systems. i.e., financial bid.
- ii) The tender should be type-written or printed with indelible ink and submitted in sealed cover.
- iii) The bidders shall submit in one sealed envelope super-scribing "**Tender for removing scrap/unserviceable/obsolete items (goods) from DRI (Hqrs.) office at 6<sup>th</sup> and 7<sup>th</sup> floor of Drum shaped Building, I.P Bhawan, I.P. Estate, New Delhi**" on or before **20.05.2022 till 14.00 Hrs. on the address at "The Administrative Officer, Directorate of Revenue Intelligence (Hqrs.), Room No. 610, 6<sup>th</sup> Floor, Drum Shaped Building, I.P. Bhawan, I.P. Estate, New Delhi-110002.**
- iv) The Tender will be opened on **20.05.2022 at 15.00 Hrs.** in the office of Administrative Officer (Admn.), Room No. 610, 6<sup>th</sup> Floor, Drum Shaped Building, I.P. Bhawan, I.P. Estate, New Delhi-110002.
- v) The tender/bid document can be submitted by Post, Speed Post, Courier or By Hand. The office will not be responsible for any delay, loss or non-receipt of the bid sent by post/courier. A bid sent through any other mode except as mentioned above will not be accepted.
- vi) The bidder shall ensure that each page of the tender and all other enclosures appended to it are signed and stamped by the authorized signatory, as a token of having read and understood the terms and conditions contained therein before filing the tender document for bid process.

*[Handwritten signature and date]*  
11/5/22

Terms and Conditions and General Information

1. The items can be inspected at our office on working hours between 11.00 AM to 5.00 PM. The contact point for visit or any inquiry would be Shri Dayachand, Tax Assistant Ph:011-23378629, Mobile No. +91-9871966348.
2. All applicable taxes and duties shall be extra which will be paid by the tenderer/bidder at the time of taking out the materials.
3. The sales shall be on '**As is where is basis**.'
4. The bidders are required to indicate their PAN and GST Number in their offer. Self-attested copy of Aadhar, PAN Card and GST certificate may also be provided. If the bidder is exempted from GST; a certificate in the format of Undertaking wherein clearly mentioning that" the firm is exempted from GST....)
5. Experience in the similar work in Central/State Govt. and PSUs, attach signed and stamped copies of the said experience may be attached.
6. It is the responsibility of the bidder to assess the items properly before quoting the rate. No further claims will be entertained after opening of the bids.
7. The price bid cover duly sealed should be super-scribed as "**Tender for removing scrap/unserviceable items from DRI (hQRS.) office at Durm Shaped Building, I.P. Bhawan, New Delhi**" and addressed to "The Administrative Officer Director (Admn.), Directorate of Revenue Intelligence, Room No. 610, Drum shaped Building, I.P. Bhawan, I.P. Estate, New Delhi-110002".
8. Bids received within the due date only will be entertained.
9. The amount of the bid shall be valid for a period of 15 days for acceptance from the date of opening of the bid.
10. Bidders cannot withdraw their offer once it is submitted to DRI (HQRS.) office, New Delhi.
11. No enquiry of bidder shall be entertained once the material is lifted by them.
12. All labour, tools and equipment for loading the items from this office (DRI -HQRS.) office) shall be at the cost of the buyer. However, electric power and water shall be provided free of charge at one nearest possible point, if required subject to availability.
13. The personnel deployed for disposal action (job) shall strictly obey the safety Rules in force while working in this office.
14. The job shall be done without damaging /roads /drains / etc. The buyer shall make good the damages, loss etc. In the event of any occurrence otherwise.
15. Taxes, as applicable at the time of taking delivery of the items shall be at the cost of the buyer.

 11/5/22