



केंद्रीय कर सहायक आयुक्त का कार्यालय
OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL TAX,
काकीनाडा केंद्रीय वस्तु एवं सेवा कर संभाग,
KAKINADA CENTRAL G.S.T. DIVISION,
(and CENTRAL EXCISE / SERVICE TAX DIVISION)



डोरसंख्या 16-23-62/1, 2वमंज़िल, जी.एस.टी. भवन, पल्लमराजू नगर, काकीनाडा - 533 001
D.NO.16-23-62/1, 2nd FLOOR, G.S.T. BUILDING, PALLAMRAJU NAGAR, KAKINADA - 533 001
e-mail : ackkddiv-gstvskp@gov.in Phone : 0884 - 2345132 / 2345122 Fax : 0884 - 2345126

C.No.1/22/07/2021-Admn (Vehicle)

E- TENDER NOTICE

HIRING OF VEHICLE
FOR OFFICE OF THE ASSISTANT COMMISSIONER OF CENTRAL TAX,
KAKINADA CGST DIVISION, KAKINADA

E-Tenders are invited in two bid system (both technical and financial) through CPP portal (<https://eprocure.gov.in/eprocure/app>) for hiring of vehicle from reputed service providers for providing vehicle (details below) along with Driver for the office of the Assistant Commissioner of Central Tax, Kakinada CGST Division, Kakinada The contract shall be awarded for a period of 01 (One) Year from the date of award.

Sl. No.	Type of Vehicle	No of Vehicle Required	Vehicle to be used for (days/KMs)	Cost Ceiling (Exclusive of applicable taxes)	Location of service to be provided
(a)	B2 Segment Vehicle (Mid Sized Vehicle, not less than 1450CC) Preferably White Colour	01	30/31 days 2500 KMs	50,000/- per month	Refer Annexure-II

2. The complete tender document containing general terms & conditions, pre-qualification requirements etc. are available on <https://eprocure.gov.in/eprocure/app>, www.cbic.gov.in, and can be downloaded free of cost.

3. **Performance Guarantee:** The Successful bidder has to submit a Performance Guarantee either by way of Fixed Deposit or Bank Guarantee @ 5% of the total value of contract within three days from the award of contract. It will remain valid for a period of sixty days beyond the date of completion of all contractual obligations. No interest will be paid on this deposit.

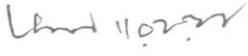
4. The hard copy of original instrument in respect of Earnest Money Deposit, original copy of undertaking/affidavits, certificates and other documents must be delivered to the tender inviting authority i.e O/o the Assistant Commissioner of Central Tax, Kakinada CGST Division, D.NO.16-23-62/1, 2nd FLOOR, G.S.T. BUILDING, PALLAMRAJU NAGAR, KAKINADA - 533 001 after submission of bids through CPP Portal (www.eprocure.gov.in). Bids submitted

in any other means i.e by Courier/Post/in-person shall not be accepted to participate in the tender process.

5. Interested bidders/Service Providers/ reputed firms providing such services on all India basis may submit their bids in the prescribed format with all the necessary documents online with digital signature at <https://eprocure.gov.in/eprocure/app> **on or before 25/02/2022 at 1800 Hrs noon and the Bids will be opened on 28/02/2022 at 1600 hrs.** The Bidders should check for any corrigendum published by the department up to submission of the bids through CPP Portal.

6. A pre-bid meeting will be held on 22/02/2022 @ 11 AM for any clarification on the scope of contract, terms etc.

7. For any query/ clarifications, Superintendent (PRO), Kakinada CGST Division, **D.NO.16-23-62/1, 2nd FLOOR, G.S.T. BUILDING, PALLAMRAJU NAGAR, KAKINADA – 533 001** may be contacted at the **Mobile No. 9346467059** or through e-mail ackkddiv-gstvskp@gov.in


(CH.V.VENKATA REDDY)
Assistant Commissioner

Copy to:

1. Notice Board, Kakinada CGST Division.
2. Systems Section to ensure uploading on CBIC website

TERMS AND CONDITIONS

The interested bidders/service providers must be capable of providing vehicle on their own on the following terms and conditions: -

1. The contract shall be valid for an initial period of **One Year** from the date of award by this office. This Office reserves the right to extend the duration of the contract for a further period subject to satisfactory performance and on mutually agreed terms and conditions.
2. The bidder should be registered under Shops & Establishments Act in Andhra Pradesh and a well-established Taxi Agency/ Firm having sufficient number of latest models of taxi cars for hiring. List of vehicle owned by the bidder and the details of the vehicle to be provided to this office must be attached along with the Technical Bids. Active GST registration and regular filing of all returns/statements is compulsory. Copies of latest 3 GST returns filed shall be submitted along with technical bid. Only the bank A/c registered with GST shall be submitted for bill payments.
3. The vehicle should have been registered as Commercial Vehicle (YELLOW BOARD). The Service Provider should ensure that the vehicle complies with all the norms of pollution control and obtain PCC i.e Pollution Control Certificate from time to time from competent authority under the period of contract.
4. The Service Provider should have office in Kakinada place of providing the service and should submit the proof of the same.
5. The Service Provider should be eligible to hire out vehicle as per the RTO norms. It is the sole responsibility of the service provider to obtain necessary permissions from RTO or other Transport Agencies as required.
6. There will not be any limitation of minimum or maximum running Km of vehicle on day-to-day basis. The maximum Km can be utilized in any manner on monthly basis by Kakinada CGST Division, Kakinada. If used below 2000/2500 monthly KMs limit (refer table above), the same shall be carried forward to the next month or up to remaining period of the contract. The Short/Extra KMs run in a particular month shall be adjusted in the running KMs across the entire contract period.

The service provider shall ensure that the odometer of the vehicle provided is properly sealed so that no tampering is done with a view to inflate distance travelled. Besides, the department reserves the right to effect surprise checks (up to 2 for each vehicle during the contract period) of odometer of the car supplied from any authorized workshop and cost thereof shall be borne by the service provider.
7. The office of the Assistant Commissioner of Central Tax, Kakinada CGST Division, Kakinada, shall be liable to pay the hiring charges as per the agreement only. Other liabilities like monthly charges of driver, repair and maintenance of vehicle, insurance, fuel (i.e. Petrol/Diesel), road tax, other RTO charges, Municipal tax, work contract tax, license fee, registration charges, etc. and any other incidental expenses shall be borne by the service provider.