

## HIRING OFFICE SPACE ON LONG TERM LEASE AT SURAT

1.	Date of Advertisement	:	
2.	<b>Details of owner /landlord:</b>	:	
2.1	Name	:	
2.2	Address	:	
2.3	Telephone / Mobile No.	:	
2.4	Fax No. (if any)	:	
2.5	E-mail address	:	
2.6	Name of contact Person & Phone No.	:	
3.	<b>Details of the Property :</b>	:	
3.1	Address and locality in which the Property is situated	:	
3.2	Enclose a copy of Floor plan/s of the premises offered	:	
3.3	Usage of property as approved by Local Authorities (Strike out whichever is not applicable)	:	Residential / Commercial / Residential & Commercial / Shopping Centre / Shop cum Office
3.4	Type of structure (Strike out whichever is not applicable)	:	Load Bearing structure / RCC Framed structure
3.5	Number of floors in the building and the floors on which the premises offered.	:	..... Floor(s) in the building and .....Floor(s) offered to the DGGI, SZU.
3.6	Floor wise rentable Carpet Area	:	i) Ground floor ..... Sq. ft.  ii) First floor ..... Sq. ft. iii) Second floor ..... Sq. ft. iv) Third floor ..... Sq. ft. v) Fourth floor ..... Sq. ft., etc. (Note:- Mention Carpet Area only for the floor being offered for office. The area offered should not include basement, which will be used exclusively for parking without any rent.)
3.7	Whether the building plan approved by the local authorities or not and enclosed the copy of the same.	:	Yes / No (if yes, copy enclosed)

**Tender Critical Date Sheet are as under:-**

Tender Publishing Date & Time	<b>06.01.2022 at 10:00 hrs</b>
Bid Submission Start Date & Time	<b>06.01.2022 at 15:00 hrs</b>
Bid Submission Closing Date & Time	<b>20.01.2022 at 18:00 hrs</b>
Technical Bid Opening Date & Time	<b>21.01.2022 at 15:00 hrs</b>