



भारत सरकार

GOVERNMENT OF INDIA

प्रधान आयुक्त का कार्यालय

OFFICE OF THE PRINCIPAL COMMISSIONER

CENTRAL GST AND CENTRAL EXCISE, KOLKATA NORTH COMMISSIONERATE

केन्द्रीय वस्तु एवं सेवा कर भवन, 180, शांतिपल्ली, आर. बी. कनेक्टर, कोलकाता - 700 107

Central GST Bhawan, 180 Shanti Pally, R. B. Connector, Kolkata - 700 107

Date:

F.No. I (18)6-GL/Intercom/CGST & CX North/2017/

NOTICE INVITING TENDER

SUBJECT: ANNUAL MAINTENANCE CONTRACT for Cable Maintenance and repairing of the Intercom connections installed in the various offices of CGST & CX, Kolkata North Commissionerate and CGST & CX, Kolkata Zone -Reg.

Office of the Pr. Commissioner of CGST & CX, Kolkata North Commissionerate, Kolkata, invites Tenders from the reputed/authorized firms/companies engaged in the business of providing Cable Maintenance and repairing intercom facilities, to carryout daily maintenance of intercom facilities/cables/ line faults for CGST & CX, Kolkata North Commissionerate, and in the O/o Pr. Chief Commissioner, CGST & CX, Kolkata Zone for a period from 01-02-2022 to 31-03-2023. Tender form fulfilling the terms and conditions may be downloaded from the website <https://cgstkolkata.gov.in>.

The enclosed Tender should be submitted in the prescribed tender Format.

The bidders should go through the details of the tender document, and sign, certify and affix stamp on each and every page of tender documents including its enclosures as a token of acceptance of having read & understood the terms and conditions herein and submit the bid with pages sequentially numbered/indexed.

The Tender form duly completed (as in Annexure-A & B) along with the enclosures should be submitted latest by 12.01.2022. The e-tenders will be opened on 14.01.2022 (Friday) at 11:00 AM.

Any clarification regarding the terms and conditions, can be obtained from the GL Section, Room No. 145, 1st Floor, GST Bhawan, 180, Shantipally, Kolkata-107 on or before 12.01.2022 (Thursday).

The major conditions and requirements are given below:

- (1). The maintenance schedule will cover the cables and associated accessories of about 05 Direct lines and 40 Intercom lines, installed in the GST Bhawan, CGST & CX, Kolkata North Commissionerate and CGST & CX, Kolkata Zone and its connected offices.
- (2) One skilled Technician well versed with the maintenance/installation work is to be deployed in GST Bhawan, Kolkata. He should carry an authenticated ID and his phone number and the phone number of his Supervisory contact person in the AMC Vendor's Organization shall be submitted to the GST Bhawan, Kolkata.
- (3). The Technician will be responsible for the clearance of faults for all the Intercom installations under GST Bhawan and will carry-out instruction of the GL and HQ. Pool Section on day-to-day-basis. Technicians will ensure utmost discipline and any violation of the same is likely to be viewed seriously.
- (4). The Technician deployed will report every day at 09:30 hrs. and remain on duty till 17:45 hrs. on all working days. In case of non-deployment of the technicians, the payment for the absent period will be deducted from the contract amount. In case of any exigencies involving installation/fault control works during any time including Saturdays, Sundays and holidays, their service shall be made available by the contractor without fail.

(5) The contract period will be from 01-02-2022 to 31.03.2023. The maintenance charges is payable every quarter (every 3 months completed period). If any additional cabling or spares to be procured and provided by the AMC vendor, the same shall be prior-approved by the competent authority and after the approval only, such additional works should be carried-out. The records for the spares consumed, additional cable laid during the fault clearance /new installation will be separately maintained and invoice can be presented at the end of each quarter for payment along with regular claim of maintenance charges for each quarter.

(6) It is not binding on this department to continue the contract for the full term of one year. In case any deficiency in service or unsatisfactory performance is noticed, the contract is likely to be terminated immediately.

(7) Those who are interested may go through the conditions, specification/Nature of contract works, and present their quotation on or before 12/01/2022 along with all necessary documents in support of their eligibility criteria should be submitted along with the tender documents.

(8) Tenders received after the stipulated date and time will not be accepted under any circumstances.

(9) The Joint Commissioner of CGST & CX, Kolkata North Commissionerate, Kolkata reserves the right to accept or reject any or all the tenders without assigning any reasons.

(10) The detailed General Terms and Conditions are enclosed herewith in Annexure "A" to this Tender Notice. In case of any difficulty, tenderer may contact the Administrative Officer, HQ. (GL), Room No.145, 1st Floor, CGST & CX, Kolkata North Commissionerate, GST Bhawan, 180 Shantipally, Rajdanga Main Road, Kolakata-700107, on any working day in due time for receiving quotations.

(11) Interested vendors/firms are requested to submit their quotations/tender in two parts in two separate sealed covers, one containing "Technical Bid" as per Annexure- "A" and the other containing "Financial Bid" as per Annexure- "B". Both these bids should be kept together in another sealed cover superscribed as "Quotation for AMC of Cable Maintenance and repairing of the Intercom connections". The format of the technical bid and the financial bid is enclosed as Annexure- "A" & "B".

Encl.: as above/ Two Sheets.



C. P. Paul
31/12/21

ASSISTANT COMMISSIONER (P&V)
CGST & CX, KOLKATA NORTH COMMISSIONERATE

31 DEC 2021

17649
24/01/22

Copy to: 22990

1. The Assistant Commissioner (Systems), CGST & CX, Kolkata North Commissionerate, Kolkata (with a request to publish in <https://cgstkolkata.gov.in> website).
2. Notice Board, CGST & CX, Kolkata North Commissionerate.

System (System)

C. P. Paul
21-12-21

ASSISTANT COMMISSIONER (P&V)
CGST & CX, KOLKATA NORTH COMMISSIONERATE

ANNEXURE- "A"

(To be filled by the Authorized signatory of the firm and this is to be put in sealed envelope)

01.	Name of the Organisation/Firm	
02.	Name(s) of the Proprietors/ Partners/ Director	
03.	Registered address, telephones (Landline/Mobile) & fax No.	
04.	Other address of any branches, if any, with their telephone No. & Fax.	
05.	Address and contact number of the Workshop, if any	
06.	Whether Firm is registered under GST Act (If registered , please attach GST Registration Certificate)	
07.	Permanent Account Number of the Company/Firm/ Proprietor/Partner. Copy of PAN Card to be attached.	
08.	TAN/PAN Number of the Director of the Company/Firm.	
09.	AADHAR Number of the Company/Firm/ Proprietor/Partner. Copy of AADHAR No. to be attached.	
10.	Name of the Public Sector/Govt. Organisation to whom similar product have been provided by the Firm.	
11.	Name of the website, e-mail ID etc. of the Firm, if available.	

I/We have read all the terms and conditions of tender notice and are willing to accept the same and abide by them.

Signature of Authorised Signatory with Date

Name:

Designation:

Name of Firm:

Address:

ANNEXURE- "B"

(To be filled by the Authorized signatory of the firm and this is to be put in sealed envelope)

Total Cost (Inclusive of all taxes, charges)	In digits/- (In words) (Rupees)
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I/We have read all the terms and conditions of tender notice and are willing to accept the same and abide by them.

Signature of Authorised Signatory with Date

Name:

Designation:

Name of Firm:

Address:

Office Seal: