Tender for disposal of e-waste - old/obsolete Computer Hardware and peripherals

This Office intends to dispose of e-waste - old/obsolete/unserviceable computer hardware (Desktops, UPS, Printers etc.), on “AS IS WHERE IS BASIS” through open tender.

1. Eligibility Criteria

Bidders must fulfill following eligibility criteria and submit documents mentioned at Annexure - I of this tender document in support of the same as under:

(a) Must be registered as a Recycler/Re-processor/Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. Bids received from the firms other than so registered will be summarily rejected.

(b) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organization of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in Annexure - II. Bids without above undertaking will not be considered.

(c) Should be registered with GST with Departments of Government of India/State Governments.

2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at the designated place i.e. E-waste collection centre, 6th floor, CGST, Audit, Ahmedabad, GNFC Info Tower, Nr. Pakwan Cross, S.G. Highway, Ahmedabad – 380 054. (For which they can contact Shri Ravinder Kumar, Superintendent (Systems), Cell No. 8238388530, between 11.00hrs to 16.00 hrs from 22.12.2020 to 08.01.2021). Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after the above inspection.

3. Earnest Money Deposit (EMD)/Bid Security

No EMD or Bid security is required.
4. **Minimum Reserved Price**

   No minimum reserved price has been kept.

5. **Bid validity Period**

   Bids should remain valid for acceptance for a period of three months from the date of opening of the Bids. Bids with lesser validity period will be summarily rejected.

6. **Financial Bid**

   (a) The financial bid shall be quoted in the Proforma given at Annexure – III of this tender document.
   (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
   (c) The bidder shall quote for the whole lot.
   (d) Any overwriting of/on amount quoted will render the bid to be invalid.
   (e) GST/VAT or any other tax / duty, if applicable shall be borne by the bidder.
   (f) The rate quoted shall be final.
   (g) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

7. **Submission of Bids**

   (a) The Bid shall be legible, preferably typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
   (b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
   (c) Bid may include following documents:
      (i) Eligibility Criteria (Annexure -I).
      (ii) Financial Bid (Annexure -III).
      (iii) Supporting documents

Sealed tenders superscribed “Tender for disposal of e-waste” addressed to The Additional Commissioner(Sys), CGST Audit, Ahmedabad should be sent at Systems Section, 301, GNFC Info Tower, Nr. Pakwan Cross, S.G. Highway, Ahmedabad – 380 054 on or before 11.01.2021 upto 16.30Hrs. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

8. **Opening of Bids**
All bids containing Eligibility Criteria and Financial Bid shall be opened by the Assistant Commissioner (systems), CGST Audit, Ahmedabad on **13.01.2021 at 16.00hrs.** at the Additional Commissioner Chamber. 3rd Floor, GNFC Infotower, SG Highway, Ahmedabad, in the presence of members of disposal committee.

9. **Payment**

The successful bidder will have to pay the entire quoted/offered amount in the form of Bank Draft/ Pay Order drawn in favour of **PAO, CBEC, Ahmedabad** payable at Ahmedabad within **two working days** after receipt of letter regarding award of contract, failing which the contract may be cancelled.

10. **Lifting of e-waste - old computer hardware**

   (a) The successful bidder shall be required to lift all e-waste - old/obsolete/unserviceable computer hardware and not selectively from the designated place to their premises on “**AS IS WHERE IS BASIS**” within two working days after depositing the full amount.

   (b) In case, the successful bidder deposits the full amount within a stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.

   (c) No damage shall be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by successful bidder and they will be indemnified.

   (d) Goods/material will be removed under the supervision of designated Officer(s) of this Office Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.

   (e) All the charges i.e. **loading, unloading and transportation** to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

11. **Submission of Undertaking for Disposal of e-Waste**

The successful bidders shall submit an undertaking (**Annexure - V**) that e-waste items out of old/obsolete/unserviceable computer hardware etc. will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

12. **Other terms and Conditions**

   (a) In the event of failure of the successful Bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the Bidder will be blacklisted for further business with this office and the Contract will be awarded to next Highest Bidder to lift the item(s) at H1rate(s).
(b) The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.

(c) No bidder will be allowed to withdraw after submission of bids/opening of the tender.

(d) This tender is nontransferable.

(e) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.

(f) If a firm violates any of these terms & conditions, the same shall be blacklisted and other legal action may be initiated.

(g) This Office reserves the right to accept or reject any bid without assigning or communicating any reason thereof and to take any decision relating to the tender including the cancellation of the tender.

(h) Any corrigendum / addendum / errata etc. in respect of above Tender shall be made available in our Notice Board only. No press publication shall be made in this regard. Hence applicants are advised to visit our Office Notice Board for any amendment / corrigendum / addendums in this regard.

(i) Committee members may visit at the e-waste dismantler/recyclers premises for various inspection purposes.

(j) The decision of Additional Commissioner(Sys) will be final and binding in aspect of the notice inviting tender.

(B M Chauhan)
Assistant Commissioner(Sys)
CGST, Audit, Ahmedabad

Signed by Bherulal Magraj Chauhan
Date: 21-12-2020 16:08:56
Reason: Approved