Immediate

F.No.A.35017/83/2020-Ad. II
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Indirect Taxes & Customs)

47-B, North Block, New Delhi
Dated: 20th August, 2020

To

All Pr. Chief Commissioners/ Pr. Directors General/ Chief Commissioners/ Directors General under Central Board of Indirect Taxes and Customs through CBIC website

Subject: - Filling up the posts at the level of JAG/NFSG in the office of Controller General of Accounts on deputation basis - Reg.

Sir/Madam,

CGA, vide DO letter No. A-35017/2/2020-Group-A-CGA/3634 dated 11.08.2020 (copy enclosed) has informed the various posts at the level of NFSG and JAG have arisen in the office of Controller General of Accounts, New Delhi on deputation basis.

2. It is requested that the above posts may kindly be circulated among the eligible IRS(C&CE) officers under your charge and duly filled in applications of willing and eligible Group ‘A’ officers may be sent through proper channel to the Board immediately latest by 05.09.2020. Before forwarding the applications, it may be ensured that the particulars furnished by the applicants are correct and the applications are properly authenticated & verified.

3. It may please be noted that no action will be taken on advance copies and on the applications received without proper authentication and verification by the concerned controlling authorities. Only applications of IRS(C&CE) Group ‘A’ officers received through proper channel will be entertained.

Yours faithfully,

(Kunwar Balwant Rao)
Under Secretary to the Government of India
Tele Fax: 011 2309 5520
Email: kb.rao@nic.in

Copy to:

1. The Website Manager, Directorate of Systems, New Delhi with the request to put the above circular in the Department’s Website.
2. Office of CGA, 4th Floor, Block E, GPO Complex, INA, New Delhi - 23
Dear Shri Kumar,

The office of the Controller General of Accounts, Ministry of Finance, Department of Expenditure as part of its vision to strengthen governance through excellence in Public Financial Management is administering an effective and responsive system for payment, budgeting and accounting in Central Civil Ministries/Departments of Government of India. Besides, the Internal Audit and Pension payments are the other key responsibilities of the Department.

The mandate of the office of Controller General of Accounts is implemented through its field offices located in different Civil Ministries/Departments. At present, a large number of vacancies in the grades of Non Functional Selection Grade (NFSG) and Junior Administrative Grade (JAG) have arisen in Delhi. The department has decided to fill these vacancies on deputation basis and recently vide circular dated 10/08/2020 (copy enclosed) invited applications for filling up of these posts. The period of deputation will be initially for a period of one year extendable up to three years. The standard terms and conditions of the deputation will be regulated in accordance with the DoPT office Memorandum No. 6/8/2009-Estt.(Pay-II) dated 17/06/2010 as amended from time to time.

We believe that officers from other Central Services possess the knowledge and experience that would help them the discharge these responsibilities.

May I, therefore, request you to send a panel of eligible and willing Group A officers along with required documents specified in the circular ibid for being considered for the above mentioned posts on deputation basis.

With kind regards,

Yours sincerely,

(Soma Roy Burman)

Shri M. Ajit Kumar,
Chairperson,
CBIIT&C,
North Block,
New Delhi.
No. A- 35017/2/2020-Group A- CGA/ (857)/ 3630 Dated: 10th August, 2020

Circular

Subject: Inviting applications to fill up Junior Administrative Grade (JAG)/ Selection Grade (Non-Functional) level posts on deputation basis in Indian Civil Accounts Service (ICAS), O/o Controller General of Accounts-reg.

Applications are invited from eligible and willing officers from the departments of Central Government to fill up 14 JAG/NFSG level posts in Indian Civil Accounts Service (ICAS) on deputation basis at Delhi.

2. The deputation period is initially for a period of one year and extendable up to three years subject to willingness of individual and approval of the Government. The eligibility criteria is indicated at Annexure-A. Standard terms and conditions of the deputation will be regulated in accordance with the DoPT OM No. 6/8/2009-Est.(Pay.II) dated 17/06/2010 as amended from time to time.

3. Willing and eligible officers, who can be spared by their parent cadre immediately on selection, may send their applications in the enclosed proforma (Annexure-I) along with Cadre Clearance, Vigilance Clearance, Integrity Certificate. A certificate in the form of Annexure-II of Cadre Controlling Authority along with attested copies of Annual Performance Appraisal Reports (APAR) for the last 5 years may be sent through proper channel to Sr. Accounts Officer (HR-I), O/o Controller General of Accounts, M/o Finance, Department of Expenditure, Room No. 202, Second Floor, GPO Complex, Block-E, INA, New Delhi-110023 by 31/08/2020 by post or by mail to e-mail ID groupa-cga@gov.in.

(Suman Bala)
Jt. Controller General of Accounts
Ph: 24645814

To:
Sr. Accounts Officer (ITD) for uploading on cga’s website.
Eligibility Criteria for deputation to JAG/ NFSG level in the Indian Civil Accounts Service.

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>JAG/ NFSG level</th>
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| 1 Pay Level in the Pay Matrix          | Level-13 in the Pay Matrix as per 7th CPC (PB– 4 (₹ 34,400-67,000) Plus Grade Pay ₹ 8,700 as per 6th CPC) for NFSG<br>
Level-12 in the Pay Matrix as per 7th CPC (PB – 3 (₹ 15,600-39,100) Plus Grade Pay ₹ 7,600 / as per 6th CPC) for JAG |
| 2 Eligibility                          | Officers from the departments of Central Government holding the analogous post in the parent cadre in the Level-13 of Pay Matrix as per 7th CPC (PB – 4 (₹ 34,400-67,000) Plus Grade Pay ₹ 8,700 as per 6th CPC) <br>OR<br>Level-12 of Pay Matrix as per 7th CPC (PB – 3 (₹ 15,600-39,100) Plus Grade Pay ₹ 7,600 / as per 6th CPC) <br>OR<br>Officers from the departments of Central Government having 5 years of regular service in the Level-11 of Pay Matrix as per 7th CPC (PB – 3 (₹ 15,600-39,100) Plus Grade Pay ₹ 6,600 / as per 6th CPC). |
| 3 Educational Qualification            | Bachelor’s Degree from a recognized University or equivalent.                                                                                   |
| 4 Experience                           | Minimum experience of two years in the field of Accounting/ Budgeting/ Finance/ General Administration/ Procurement/ Audit/ Information Technology etc. |
| 5 Age limit                            | The Maximum age limit is 56 years as on the closing date of receipt of application.                                                               |
| 6 Duration of Deputation               | Initially for a period of one year and extendable maximum upto 3 years, as per Recruitment Rules.                                                |
| 7 Other terms and condition            | As per DoPT rules on the deputation.                                                                                                           |
### APPLICATION FOR JAG / NFSG / LEVEL

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<tbody>
<tr>
<td>1.</td>
<td>Name (in Block Letter) (Sh./Smt./Ms.)</td>
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<tr>
<td>2.</td>
<td>Date of Birth</td>
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<td>3.</td>
<td>Designation &amp; Pay Band with Grade Pay</td>
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<td>4.</td>
<td>Cadre / Service to which belong</td>
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<td>5.</td>
<td>Education Qualifications</td>
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<td>6.</td>
<td>a) Details of the present post held</td>
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<td>b) Date from which held</td>
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<td>c) Pay Band with Grade Pay</td>
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<td>d) Whether regular / adhoc / deputation</td>
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<td>e) If the present post is held on deputation basis since when and the date on which the deputation period will be completed</td>
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<td>f) If the position held is on deputation, the regular post held in the cadre with Pay Band with Grade Pay and from which date</td>
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<td>7.</td>
<td>Position held in chronological order.</td>
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<tr>
<th>S.No</th>
<th>Name of Office/ Organization where employed</th>
<th>Post held and Service / Cadre to which it belongs</th>
<th>From</th>
<th>To</th>
<th>Scale of Pay / Pay Band with Grade pay</th>
<th>Nature of duties performed</th>
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<tr>
<td>(i)</td>
<td>(ii)</td>
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8. Additional information, if any, in support of the application for the post.

Place:
Date:

Signature of the Candidate:
Tel. No.:
Mobile No.:
Office Address:
Residential Address:
CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / HEAD OF OFFICE / NOMINATING AUTHORITY

1. Certified that the particulars furnished by Sh./ Smt. / Kum........................
   are correct and he / she possesses educational qualifications
   and experience mentioned in Annexure-I.
2. It is also certified that there is no Vigilance / Disciplinary case either pending or
   being contemplated against him/ her.
3. His / her Integrity is certified.
4. No major / minor penalty has been imposed on Sh./Smt./Kum ......................
   ................................................ during the last 10 years.
5. The attested photocopies of ACR/ APARs for the last five years in respect of
   Sh./ Smt./ Kum................................. is enclosed herewith.

Signature:

Name, designation of the forwarding:

Officer with seal & Telephone No.:

Place:

Date: