To,

All Principal Chief Commissioners/ Principal Director General/
Chief Commissioners / Director Generals under
Central Board of Indirect Taxes and Customs

Subject: - Filling up the post of Deputy Secretary (DS/Director level) in the All India
Institute of Medical Sciences (AIIMS), New Delhi under the M/o Health
and Family Welfare- reg.

Sir/Madam,

Department of Personnel & Training (DoP&T) vide vacancy circular No.
5/1/2020- EO (MM-II) dated 14.08.2020, has invited applications for filling up the post of
Deputy Secretary (DS/Director level) in the All India Institute of Medical Sciences (AIIMS),
New Delhi under the M/o Health and Family Welfare (copy enclosed).

2. It is requested that the aforementioned vacancy circular may kindly be circulated
among the eligible officers under your charge and applications of willing and eligible
officers, duly authenticated, may be forwarded through proper channel to the Board latest
by 25.08.2020 after verifying the particulars furnished by the applicants from their Service
Books.

3. It may please be noted that no further action will be taken on advance copies and
on the applications received without proper authentication/verification or received after
25.08.2020.

Yours faithfully,

(S A Ansari)
Under Secretary to the Government of India
Tel: 23095529

Encl. as above

Copy to: 1. The Website Manager, Directorate General of Systems, New Delhi with the
request to put the above circular in the Department’s Website.
2. ADG (HRM-II), DGIHRD, New Delhi with the request to put the above
circular on DGIHRD’s Website.
No. 5/1/2020 EO(MM-II)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, the 27th July, 2020

To,

1. The Chief Secretaries, All State Governments,

2. All Secretaries, Ministries/Departments of Government of India

Subject: Filling up the post of Deputy Secretary (DS/Director level) in the All India Institute of Medical Sciences (AIIMS), New Delhi under the M/o Health and Family Welfare.

Sir/Madam,

It is proposed to fill up the post of Deputy Secretary (DS/Director level) in All India Institute of Medical Sciences (AIIMS), New Delhi under the Ministry of Health and Family Welfare on deputation basis.

2. Officers of the rank of Deputy Secretary/Director or equivalent level in the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to the Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers of last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is completed and the officer is eligible to be appointed on Central Deputation as per instructions.

4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require retaining Government accommodation, would be issued a certificate to the effect that the officer concerned has served at least four years in CSS post and he/she needs to retain Government accommodation for his/her tenure on on-CSS post.

5. It is requested that the application(s) of the eligible officer(s) may please be forwarded so as to reach this Department before 31.08.2020.

Yours faithfully,

(J. Sannivasan)
Director(MM)
Tel: 23092842
E-mail: dir.mm@nic.in

Copy to:

1. Ministry of Health and Family Welfare [Ms. Sunita Dhaundiyal, Under Secretary] Nirman Bhavan,

2. PPS to Dir (MM) for uploading through bulk e-mail system.
<table>
<thead>
<tr>
<th>S.No</th>
<th>Period</th>
<th>Post held/Organization</th>
<th>Cadre post/Deputation post</th>
<th>Place of Posting</th>
<th>Brief Description</th>
</tr>
</thead>
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8. Whether clear from Vigilance Angle: Yes/No

9. Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation:

10. Whether the officer is debarred from deputation under:

11. Certified that the above particulars are correct and complete.

Signature of the applicant
Date: __________________________

Signature
Name/Designation & Rubber Stamp of officer certifying the above Particulars

Note:
Columns 1-7 to be filled in by applicant.
Columns 8-11 to be filled in by Ministry/Department concerned