

**2 Day - TRAINING PROGRAMME FOR CBEC GST BACK END APPLICATION TRAINING (two batches of 2 days each every week till 30 June 2017 to have same schedule)**

**Pre-requisite: Completion of the pre-test**

**Day 1**

10:00	10:30	Participant Registration & objective setting
10:30	11:00	GST Ecosystem & Overall application development delivery plan, Saksham, CBEC Mitra help desk, Handholders.
11:00	11:15	Tea Break
11:15	12:30	Backend Registration process part 1 (Approval – re-assign, delegate, query, Amendment) - (PPT / Demo)
12:30	1:30	Backend Registration process part 2 (Cancellation by Tax payer / Tax Official, Query , Revoke Cancellation)
1:30	2:15	Lunch
2:15	4:15	Back end Access control (ACL) – Presentation
4:15	4:30	Tea Break
4:30	5:00	Backend Payments & Returns process - presentation
5:00	5:15	Q& A - Feedback

**Day 2**

10:00	1:00	Hands On practice session (Registration & ACL) ( a tea break in between)
1:00	2:00	Lunch
2:00	3:00	GST common portal demo
3:00	4:30	GST common portal –Hands On practice session
4:30	5:00	Online Trainee Assessment
5:00	5:30	Q & A / Open feedback