EXAMINATION NOTICE

Sub: Conduct of Departmental Examination for Confirmation of Staff Car Driver and Sepoy for the Year 2015-2016.

(Ref: Departmental Examination (Central Excise and Customs), Rules 2008)

NACEN, Faridabad vide letter F. No. VI/Estt/36/02/2015-NACEN dated 16.02.2015 has communicated the Annual Calendar of Departmental Examination for the year 2015-2016. As per the Annual Calendar, the Examination is on the basis of the lodging of the demand by the respective Cadre Controlling Authorities. This RTI has received the request to conduct the Departmental Examination for confirmation of Staff Car Driver and Sepoy from Nagpur – I Commissionerate. Accordingly, the schedule of the departmental Examination for confirmation of Staff Car Driver and Sepoy for the year 2015-16 has been fixed. The schedule of the Examination is as under-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Particulars</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Date of Sending Notice / letters requesting for list of eligible candidates</td>
<td>15.12.2015</td>
</tr>
<tr>
<td>2</td>
<td>Last date for receipt of list of eligible candidates</td>
<td>12.02.2016</td>
</tr>
<tr>
<td>3</td>
<td>Dispatch of question papers to the concerned Competent Authority</td>
<td>26.02.2016</td>
</tr>
<tr>
<td>4</td>
<td>Date of Examination</td>
<td>14th &amp; 15th March 2016</td>
</tr>
<tr>
<td>5</td>
<td>Dispatch of answer sheets by the concerned Competent Authority</td>
<td>16.03.2016</td>
</tr>
</tbody>
</table>

2. All question papers will be dispatched either by speed post or, if so requested, will be delivered to any special messenger sent and authorized by the cadre controlling authority.

3. The examination will have 3 (three) Question papers as given below.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Subject</th>
<th>Max. marks</th>
<th>Pass marks</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paper I: General Awareness</td>
<td>100</td>
<td>50</td>
<td>14.03.2016</td>
<td>10.00 to 12.00 Hrs</td>
</tr>
<tr>
<td>2</td>
<td>Paper II: Hindi</td>
<td>100</td>
<td>50</td>
<td>14.03.2016</td>
<td>14.00 to 16.00 Hrs</td>
</tr>
<tr>
<td>3</td>
<td>Paper III: Physical Cum Viva</td>
<td>100</td>
<td>50</td>
<td>15.03.2016</td>
<td>10.00 to 12.00 Hrs</td>
</tr>
</tbody>
</table>

(Details of the syllabus for each papers are enclosed as Annexure-G)

4. All the Cadre Controlling Commissionerates/ Directorates under the C.B.E.C. are requested to send the names of the eligible candidates in the following proforma, so as to reach the office of Additional Director, NACEN, Vadodara by the above mentioned dates.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Candidate (In Block Letters)</th>
<th>Roll No. of Candidate</th>
<th>Comm'ate / Directorate where posted at present</th>
<th>Name of the competent Authority alongwith complete address Mobile No. / Email, for dispatching the question papers</th>
<th>Complete Address (with pin code &amp; Tel No.) of Cadre Controlling Authority (For declaration of result)</th>
<th>List of Papers in which to appear</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
5. Nil reports may be sent by the Commissionerate/Directorate, if no candidate is eligible for
the said exam.

6. The question Paper I and II shall be formulated and examined by NACEN RTI, Vadodara.
The proficiency in Physical Cum Viva shall be conducted by the concerned Chief Commissioner's
office/ Director General/Commissionerates/Directorates/Cadre Controlling Authorities under
intimation to this office. Exemption from appearing in Hindi Examination shall be governed as per
the instructions issued by DOPT from time to time. No query in this regard may be referred to
NACEN, RTI, Vadodara.

7. The Roll Numbers to the candidates will have to be allotted by the respective
Commissionerates and Directorates by themselves.

8. Last date for receipt of the list of eligible candidates is 12.02.2016. If a request for question
papers is not received within the due date, it will be presumed and treated as NIL.

9. It may please be noted that any nomination received after 12.02.2016 will not be considered
at all.

10. Name, address, telephone/ fax/ e-mail and mobile numbers should also be invariably
mentioned in all communication/ correspondence by the Commissionerates/ Directorates regarding
the said Examination.

11. The queries in the matters of reservation policy, on pass marks, determination of eligibility
to sit in the examination and declaration of results etc. may not be referred to NACEN, RTI,
Vadodara because this is the locus-standi of the respective Cadre Controlling Authority.

12. All the Chief Commissioner Offices are requested to circulate this Notification to all the
Commissionerates within their jurisdiction, if this RTI, NACEN, Vadodara fails to mention any
formation due to recent Cadre Restructuring.

Encl: As above.

Yours faithfully,

(M. Rahman)
Additional Director

F. No. VI/Estt./02 (12)/NACEN/VDR/2015-16 Dated: 02.12.2015

To,
All Chief Commissioners/Customs/Central Excise/Customs (Preventive)/Service tax/Audit
All Director Generals
All Additional Director Generals, NACEN,
All Commissioners, Customs/Central Excise/Customs (Preventive)/Service Tax/Audit
(As per mailing list)

(M. Rahman)
Additional Director
APPENDIX - G

[Syllabus for Staff Car Driver and Sepoys]
(Maximum marks for each paper will be 100)

PAPER I - GENERAL AWARENESS
(Time Allowed: 2 hours)

1. General Awareness; State and Regional Events, National and International Events, Gender Sensitization, Global Warming, Health.

PAPER II - HINDI
(Time Allowed: 2 hours)

1. Essay Writing and Letter Writing.
2. Antonyms and Synonyms Words.

PAPER III - PHYSICAL-CUM-VIVA

1. Physical Fitness.
2. Manners and etiquettes while on Duty.

(K.K.Khattar)
Under Secretary to the Government of India.