

**EXAMINATION NOTICE**

**Sub: Conduct of Departmental Examination for Confirmation of Staff Car Driver and Sepoy  
for the Year 2015-2016.**

(Ref: Departmental Examination (Central Excise and Customs), Rules 2008)

NACEN, Faridabad vide letter F. No. VI/Estt/36/02/2015-NACEN dated 16.02.2015 has communicated the Annual Calendar of Departmental Examination for the year 2015-2016. As per the Annual Calendar, the Examination is on the basis of the lodging of the demand by the respective Cadre Controlling Authorities. This RTI has received the request to conduct the Departmental Examination for confirmation of Staff Car Driver and Sepoy from Nagpur - I Commissionerate. Accordingly, the schedule of the departmental Examination for confirmation of Staff Car Driver and Sepoy for the year 2015-16 has been fixed. The schedule of the Examination is as under:-

Sl. No.	Particulars	Date
1.	Date of Sending Notice / letters requesting for list of eligible candidates	15.12.2015
2.	Last date for receipt of list of eligible candidates	12.02.2016
3.	Dispatch of question papers to the concerned Competent Authority	26.02.2016
4.	Date of Examination	14 <sup>th</sup> & 15 <sup>th</sup> March 2016
5.	Dispatch of answer sheets by the concerned Competent Authority	16.03.2016

- All question papers will be dispatched either by speed post or, if so requested, will be delivered to any special messenger sent and authorized by the cadre controlling authority.
- The examination will have 3 (three) Question papers as given below.

Sl. No.	Subject	Max. marks	Pass marks	Date	Time
1	Paper I:- General Awareness	100	50	14.03.2016	10.00 to 12.00 Hrs
2	Paper II: Hindi	100	50	14.03.2016	14.00 to 16.00 Hrs
3	Paper III:- Physical Cum Viva	100	50	15.03.2016	10.00 to 12.00 Hrs

(Details of the syllabus for each papers are enclosed as Annexure-G)

- All the Cadre Controlling Commissionerates/ Directorates under the C.B.E.C. are requested to send the names of the eligible candidates in the following proforma, so as to reach the office of Additional Director, NACEN, Vadodara by the above mentioned dates.

Sl. No	Name of Candidate (In Block Letters)	Roll No. of Candi date	Comm'ate / Directorate where posted at present	Name of the competent Authority alongwith complete address Mobile No. / Email, for dispatching the question papers	Complete Address (with pin code & Tel No.) of Cadre Controlling Authority (For declaration of result)	List of Papers in which to appear
1	2	3	4	5	6	7

5. Nil reports may be sent by the Commissionerate/Directorate, if no candidate is eligible for the said exam.

6. The question Paper I and II shall be formulated and examined by NACEN RTI, Vadodara. The proficiency in Physical Cum Viva shall be conducted by the concerned Chief Commissioner's office/ Director General/Commissionerates/Directorates/Cadre Controlling Authorities under intimation to this office. Exemption from appearing in Hindi Examination shall be governed as per the instructions issued by DOPT from time to time. No query in this regard may be referred to NACEN, RTI, Vadodara.

7. The Roll Numbers to the candidates will have to be allotted by the respective Commissionerates and Directorates by themselves.

8. Last date for receipt of the list of eligible candidates is 12.02.2016. If a request for question papers is not received within the due date, it will be presumed and treated as NIL.

9. It may please be noted that any nomination received after 12.02.2016 will not be considered at all.

10. Name, address, telephone/ fax/ e-mail and mobile numbers should also be invariably mentioned in all communication/ correspondence by the Commissionerates/ Directorates regarding the said Examination.

11. The queries in the matters of reservation policy, on pass marks, determination of eligibility to sit in the examination and declaration of results etc. may not be referred to NACEN, RTI, Vadodara because this is the locus- standi of the respective Cadre Controlling Authority.

12. All the Chief Commissioner Offices are requested to circulate this Notification to all the Commissionerates within their jurisdiction, if this RTI, NACEN, Vadodara fails to mention any formation due to recent Cadre Restructuring.

Encl: As above.

Yours faithfully,

*M. Rahman*  
02.12.15

(M. Rahman)  
Additional Director

F. No. VI/Estt./02 (12)/NACEN/VDR/2015-16

Dated: 02.12.2015

To,  
All Chief Commissioners/Customs/Central Excise/Customs (Preventive)/Service tax/Audit  
All Director Generals  
All Additional Director Generals, NACEN,  
All Commissioners, Customs/Central Excise/Customs (Preventive)/Service Tax/Audit  
(As per mailing list)

*M. Rahman*  
02.12.15

(M. Rahman)  
Additional Director

APPENDIX - G

[ See rule 2 (1) (g) ]

Syllabus for Staff Car Driver and Sepoys

(Maximum marks for each paper will be 100)

PAPER I- GENERAL AWARENESS

( Time Allowed: 2 hours )

1. General Awareness- State and Regional Events, National and International Events, Gender Sensitization, Global Warming, Health.
2. Sports, Science, Literature.

PAPER II - HINDI

( Time Allowed: 2 hours )

1. Essay Writing and Letter Writing.
2. Antonyms and Synonyms Words.

PAPER III - PHYSICAL-CUM-VIVA

1. Physical Fitness.
2. Manners and etiquettes while on Duty.

[F.No.A-34011/18/2005-Ad.III-A]

(K.K.Khattar)

Under Secretary to the Government of India.