

ANNEXURE-XVIII

Proforma for Statement of Monthly Expenditure

Statement of Monthly Expenditure										
Revenue						(Rs. in thousand)				
S. No.	Object Head	B.E. of current financial year	1/12th of B.E.	Proportionate Grant upto the end of the month	Expenditure during the month	Total Expenditure up to the month	Variation Between col.4 & 6		% of Col 5 of BE	% of Col 6 of BE
							Saving	Excess		
	1	2	3	4	5	6	7	8	9	10
1.	Salaries									
2.	Wages									
3.	Overtime Allowance									
4.	Medical Treatment									
5.	Domestic Travel Exp									
6.	Foreign Travel Exp									
7.	Office Expense (Voted)									
8.	Rent, Rates & Taxes									
9.	Publications									
10.	Other Admn. Exp.									
11.	Advt. & Publicity									
12.	Minor Works									
13.	Professionals Services									
14.	Contributions									

Continued

S. No.	Object Head	B.E. of current financial year	1/12th of B.E.	Proportionate Grant upto the end of the month	Expenditure during the month	Total Expenditure up to the month	Variation Between col.4 & 6		% of Col 5 of BE	% of Col 6 of BE
							Saving	Excess		
	1	2	3	4	5	6	7	8	9	10
15.	Secret Service Expenses									
16.	Other Charges									
17.	Information Technology									
18.	Departmental Canteens									
	Total									

277

Statement of Monthly Expenditure					
Capital			(Rs. In Thousand)		
Major Head	Funds Allocated till the Month	Funds Utilized	Balance	Surrender, if any	Remarks
1	2	3	4	5	6
4059					
4075					
4216					