

**F. No. A. 35017/19/2019 - Ad.II**  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Indirect Taxes and Customs

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North Block, New Delhi  
Dated, the 20<sup>th</sup> February, 2019

To,

All Principal Chief Commissioners/ Principal Director General/  
Chief Commissioners / Director Generals under  
Central Board of Indirect Taxes and Customs

**Subject: Filling up the posts of Member in the Customs and Central Excise Settlement Commission - reg.**

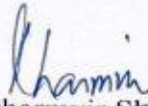
Sir / Madam,

Department of Revenue, vide their OM No. A-12026/2/2019-Ad.I dated 07.02.2019, have invited nominations for the posts of Member in Customs and Central Excise Settlement Commission (**copy enclosed**).

2. It is requested that these vacancies may kindly be circulated among the eligible officers under your charge and duly filled in applications of willing and eligible officers in the prescribed pro-forma (Annexure), **duly authenticated**, may be forwarded through proper channel to the Board latest by **08.03.2019** after verifying the particulars furnished by the applicants.

3. *It may please be noted that no action will be taken on advance copies and on the applications received without proper authentication/verification or the application received after 08.03.2019.*

Yours faithfully,

  
(Dharmvir Sharma)

Deputy Secretary to the Government of India

Tel: 23095520

- Copy to: 1. The Website Manager, Directorate General of Systems, New Delhi with the request to put the above circular in the Department's Website.  
2. ADG (HRM-II), DGHRD, New Delhi with the request to put the above circular on DGHRD's Website.

F.No.A-12026/2/2019-Ad.I

Government of India

Ministry of Finance

Department of Revenue

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North Block, New Delhi  
Dated the 7<sup>th</sup> February, 2019

**OFFICE MEMORANDUM**

Subject: Filling up posts of Members in the Customs & Central Excise Settlement Commission  
- Reg.

Applications are invited from eligible candidates for the post of Member, Customs & Central Excise Settlement Commission against anticipated vacancies at various locations of the Commission during the year 2019-20, as per the details given below:-

Sr. No.	Date of Vacancy	Location
1.	04.04.2019	Chennai Bench
2.	09.12.2019	Kolkata Bench
3.	12.12.2019	Chennai Bench

In addition to the above, any unforeseen vacancy, that occurs till 31.03.2020 and residual vacancy, if any, of previous selection(s) made by this Department vide O.M. No. A.12026/6/2018-Ad.I dated 26.07.2018, will also be covered by this vacancy circular.

2. As per the Customs and Central Excise Settlement Commission (Recruitment and Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 2015, serving Chief Commissioners or Principal Chief Commissioners or Principal Commissioners of Customs & Central Excise or of equivalent rank **who are in service on the date of occurrence of the respective vacancy shall be considered qualified for appointment as Member, Settlement Commission.** An officer if appointed as Member, on the date of his appointment to the Commission, was in service under the Central Government, he shall seek retirement from such service before joining the Commission. The existing Recruitment Rules and condition of service may be accessed from the website of the Department of Revenue (dor.gov.in→Acts and Rules).

3. Applicants may indicate their preferences for places of posting, if they wish to indicate, in descending order of preference. If preference is limited to particular locations, it will be presumed that the applicant does not wish to be appointed at other locations. If no preference is indicated, it will be presumed that the applicant has equal preference for all the locations. The applicant shall not be allowed to change his/her preferences once opted or to withdraw his/her candidature after the meeting of the Selection Committee.

4. In case the applicant is considered and selected for appointment by the ACC, s/he should not decline the appointment. If s/he declines the appointment or does not join within 30 days of the order of appointment, s/he will not be considered for any further appointment outside her/his cadre for three years and also be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

Contd....!

5. All eligible and willing officers may submit their applications through proper channel alongwith all requisite documents by 08.03.2019 in the prescribed proforma (Annexure) to :-

Shri Rajinder Kumar,  
Under Secretary to the Govt. of India,  
Department of Revenue,  
Room No. 77-A, North Block, New Delhi.

6. **The officers selected may be appointed in any of the Benches of the Customs & Central Excise Settlement Commission irrespective of preferences given by them and they are also liable for transfer to any of the Benches of the Commission subsequently.**

7. **Applications received after the closing date shall not be entertained.**

  
(Rajinder Kumar)

Under Secretary to the Govt. of India  
Telefax No:23093277

To

Commissioner(Coord.), CBIC with the request that wide publicity of this vacancy circular may be given directly to all Principal Chief Commissioners of Customs & Central Excise or of equivalent rank, all Chief Commissioners of Customs & Central Excise or of equivalent rank and all Principal Commissioners of Customs & Central Excise or of equivalent rank and through related websites of the Board and forward the duly verified applications along with cadre clearance, vigilance clearance and ACR dossier by **15.03.2019**.

Copy to:-

- (i) Chairman, CBIC / JS(Admin.), CBIC
- (ii) Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading "Vacancies in the Autonomous Organisations".
- (iii) Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.
- (iv) DG (Systems)/DG (HRD), CBIC for information and necessary action.

  
(Rajinder Kumar)

Under Secretary to the Govt. of India

**Application for the post of Member, Customs & Central Excise  
Settlement Commission  
(F.No.A. 12026/2/2019-Ad.I dated 07.02.2019)**

1.	Name					
2.	Date of birth					
3.	Designation & Pay Band with Grade Pay					
4.	Cadre/Service to which belong and batch code					
5.	Educational qualification					
6.	Date of superannuation					
7.	Details of the present post held: (a) Date from which held (b) Pay Band with Grade Pay (c) Whether regular/ adhoc/deputation (d) If the present post is held on deputation basis, since when and the date on which the deputation period will be completed (e) If the position held is on deputation, the regular post held in the cadre, with pay band, grade pay and from which date					
8.	Position held during the past:					
S.No.	Name of Office/Organisation where employed	Post held and service/cadre to which belongs	From	To	Pay Band with grade pay	Nature of duties in brief
(1)	(2)	(3)	(4)	(5)	(6)	(7)
9.	Posting Preference:					
10.	Additional information, if any, which you would like to mention in support of the application for the post					

**DECLARATION**

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.
2. I shall not withdraw my candidature after the meeting of the Selection Committee.
3. I shall not decline the appointment, if selected for appointment by the ACC.
4. I am aware that I can be appointed in any of the benches of Customs and Central Excise Settlement Commission irrespective of posting preference indicated by me and I am liable to be transferred to any of the benches of the Commission subsequently.

5. I shall join within 30 days from the date of issue of order of appointment.
6. I am aware that in case I violate any of the conditions mentioned at Sl.No.2 to 5, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Signature of the candidate:

Place:  
Date:

Tel.No-----  
Mob.No.-----

E-mail Address:-  
(a)Office Address:  
(b)Residential Address:

TO BE FILLED & SIGNED BY THE CADRE CONTROLLING AUTHORITY

1. Whether the cadre clearance has been granted for this post - Yes/No
2. Whether the officer is clear from vigilance angle - Yes/No
3. The upto date vigilance status in the attached format is enclosed - Yes/No.

It is certified that foregoing information is correct and complete as per the service records and cadre clearance/vigilance clearance alongwith ACR/APARs are furnished.

(Signature & seal of the Cadre Controlling Authority )

5

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE IS  
BEING SOUGHT**

( To be furnished and signed by the CVO or HOD)

1. Name of the Officer(in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer  
Belongs including batch/year  
/cadre etc. wherever applicable:
7. Positions Held ( during ten preceding years):

S. No.	Organisation (name in full)	Designation & Place of Posting	Administrative/ nodal Ministry/ Department concerned( in case of officers of PSUs etc)	From	To

8. Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity(If yes, details to be given) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result(\*) :
10. Whether any punishment was awarded to the Officer during the last 10 years and if so the date Of imposition and details of penalty(\*) :
11. Is any disciplinary/criminal proceedings or Charge sheet pending against the officer as On date ( if so, details to be furnished, including Reference number, if any of the Commission) :
12. Is any action contemplated against the officer As on date( if so, details to be furnished)(\*) :

DATE:

(NAME AND SIGNATURE)

(\*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.